

VILLAGE OF GRANDVIEW
2377 E. Reservoir – Springfield, IL 62702
PHONE: 217-528-7624 – FAX: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY JANUARY 7, 2020 @ 5:30 P.M.
WATER DEPARTMENT
2377 E. RESERVOIR, SPRINGFIELD**

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS

PRESIDENTS REPORT

VILLAGE CLERK- Michelle Bates

VILLAGE TREASURER – Lisa Cave

STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne

Building Permits & Zoning- Joe Hopkins

Streets & Equipment- Mike Hoehn

Water- Rick Larson

Police & Human Resources- Diana Jarrett

Old Business:

- Discussion and possible hiring of fill in Office Administrator

New Business:

Executive Session

POSTED SUNDAY JANUARY 5th 2020 @ 10 A.M.

MINUTES
Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
January 7, 2019
5:30 PM

CALL TO ORDER

President Ochs called the January 7, 2019 meeting of the Village of Grandview Board of Trustees to order at 5:30pm.

ROLL CALL

Present:

President Ochs

Trustees Diana Jarrett, Rick Larson, Gary Nation, Kenny Koehne

Treasurer Lisa Cave

Clerk Michelle Bates

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Visitors Acknowledgement

No public present

Approval of Minutes

December 17, 2019 Regular Meeting Minutes

President Ochs asked for Board discussion of changes or concerns to be made to minutes.

A motion was made by Trustee Jarrett to approve Minutes of December 17, 2019 as amended.

Motion seconded by Trustee Koehn.

Roll Call Vote:

Ayes: Trustee Jarrett, Larson, Nation, Koehne

The motion carried.

Approval of Bills

A motion was made by Trustee Nation to approve bills, motion seconded by Trustee Jarrett

Roll Call Vote:

Ayes: Trustee Jarrett, Larson, Nation, Koehne

The motion carried.

Village Clerk- Michelle Bates

During the posting of Village papers the door to the Police office was locked. Chief Hiatt will see that it remains unlocked

Treasurer- Lisa Cave

The remaining balance on the loan for the Village office has a balance of \$12,010.88 and Lisa would like to suggest paying it off.

President Ochs asked for board discussion all were in agreement to pay off loan, this item will be placed on next agenda.

Reports from Village Departments**Recycling & Public Health and Safety- Trustee Gary Nation**

- Trustee Nation had nothing to report
- President Ochs reports the status of 2228 Converse that being handled by Attorney

Public improvements, Municipal Building & Recreation- Trustee Kenny Koehne

- Nothing to report but he was needing a key to the Muni building

Building Permits & Zoning- Trustee Joe Hopkins

Absent.

- President Ochs reports one fence permit request

Streets & Equipment- Trustee Mike Hoehn

Absent

- President Ochs reports white truck for repairs

Water- Trustee Rick Larson

- Nothing to report

Police & Human Resources- Trustee Diana Jarrett

- Activity report for December passed out
- Police Chief Hiatt reports that crimes were up in the Village
- The newest hired part time officer is working out well
- Issues at 2244 Converse resulted in a well fare check
- Rally to be issued plaque, retirement badge and certificate

Old Business

President Ochs would like further discussion on the hiring of a part time office assistant. Trustee Larson would like to meet the respectable candidate and get additional information on her skills. President Ochs will see if she can attend the next meeting.

Trustee Larson would like to know about Maribus and the legal recreational sales. President Ochs states they did not open on the first day of sales as the State requires them to have 30 days of recreational marijuana on hand and they did not have that supply. We can look for them to open 1/24/2020.

Trustee Koehn had additional questions about the cost of hiring a full time officer compared to hiring part time officer. Chief Hiatt states currently the village does not have coverage from 4 AM to 8 AM. This village is a training ground and until we offer a reason for them to stay our officers will continue to gain experience and then move on.

New Business
No new business

Adjournment

A motion was made by Trustee Jarrett to adjourn the meeting. The motion was seconded by Trustee Koehn.

Meeting adjourned at 6:10 PM

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2377 E. Reservoir – Springfield, IL 62702
PHONE: 217-528-7624 – FAX: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY JANUARY 21, 2020 @ 5:30 P.M.
WATER DEPARTMENT
2377 E. RESERVOIR, SPRINGFIELD**

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC : Mandy Beedie-Powers
MINUTES
BILLS

PRESIDENTS REPORT

VILLAGE CLERK- Michelle Bates

VILLAGE TREASURER – Lisa Cave

STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne

Building Permits & Zoning- Joe Hopkins

Streets & Equipment- Mike Hoehn

Water- Rick Larson

Police & Human Resources- Diana Jarrett

Old Business:

- Resolution to make payment in full on loan for Village Water Office remodel
- Setting date and time for part time office help interview

New Business:

Executive Session

POSTED SUNDAY JANUARY 19th 2020 @ 10 A.M.

MINUTES
Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
JANUARY 21, 2020

CALL TO ORDER

President Ochs called the January 21, 2019 meeting of the Village of Grandview Board of Trustees to order at 5:30pm.

ROLL CALL

Present:

President Ochs

Trustees Diana Jarrett, Rick Larson, Gary Nation, Kenny Koehne

Treasurer Lisa Cave

Clerk Michelle Bates

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Visitors Acknowledgement

Mandy Beedie-Powers IMRF presentation

Approval of Minutes

January 7, 2020 Regular Meeting Minutes

President Ochs asked for Board discussion of changes or concerns to be made to the minutes.

A motion was made by Trustee Nation to approve the Minutes of January 7, 2020.

Motion seconded by Trustee Jarrett.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Nation, Koehne

The motion carried.

Approval of Bills

A motion was made by Trustee Larson to approve bills, motion seconded by Trustee Nation.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Nation, Koehne

The motion carried.

PRESIDENT'S REPORT

- President made mention of Annexing the Village into the City of Springfield
President Ochs has sent a letter to Mayor Langfelder addressing this issue
The Village board would vote to add a referendum on the ballot at the next election

VILLAGE CLERK- MICHELLE BATES

- Nothing to report.

TREASURER CAVE

- **Treasurer Report**

A motion was made by Trustee Jarrett to approve the Treasurer Report, motion seconded by Trustee Nation.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Nation, Koehne

The motion carried.

REPORTS FROM VILLAGE DEPARTMENTS

Recycling & Public Health and Safety- Trustee Gary Nation

Nothing to report

Public Improvements, Municipal Building & Recreation- Trustee Kenny Koehne

- Key to the Muni building
- A light needs placed on the flag out front of the Village office or taken down each evening

Building Permits & Zoning- Trustee Joe Hopkins

Absent

Streets & Equipment- Trustee Mike Hoehn

Absent

Water- Trustee Rick Larson

- Nothing to report.
- President Ochs reports water hydrant at Stephens/ Keys and on North grand

Police & Human Resources- Trustee Diana Jarrett

- Nothing to report
- Police Chief Hiatt address the home fire on North Grand
- Need oil changes in police vehicles on Vex cards

OLD BUSINESS

President Ochs passed out applications for part time office clerk, interview meeting set Saturday January 25, 2020 at 9:30am.

Street crew job posting added on Village website and on the door of the Village office. Candidates must have a CDL.

A motion was made by Trustee Jarrett to pay off the building remodeling loan in the amount of \$12,027.88, motion seconded by Trustee Koehne.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Nation, Koehne

The motion carried.

NEW BUSINESS

ADJOURNMENT

A motion was made by Trustee Jarrett to adjourn the meeting. The motion was seconded by Trustee Koehne.

Meeting adjourned 6:35pm

VILLAGE OF GRANDVIEW
2377 E. Reservoir – Springfield, IL 62702
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**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY FEBRUARY 4, 2020 @ 5:30 P.M.
WATER DEPARTMENT
2377 E. RESERVOIR, SPRINGFIELD**

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC : Bethany and Pete Summers w/GOLD MINING GAMING
MINUTES
BILLS

PRESIDENTS REPORT

VILLAGE CLERK- Michelle Bates

VILLAGE TREASURER – Lisa Cave

STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne

Building Permits & Zoning- Joe Hopkins

Streets & Equipment- Mike Hoehn

Water- Rick Larson

Police & Human Resources- Diana Jarrett

Old Business:

- Hiring of part time Office Administrator

New Business:

- 2019 MFT closeout

Executive Session

- Personnel

POSTED SUNDAY FEBRUARY 2nd 2020 @ 11 A.M.

MINUTES

Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
FEBRUARY 04, 2020

CALL TO ORDER

President Ochs called the February 04, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:30pm.

ROLL CALL

Present:

President Ochs

Trustees Mike Hoehn, Diana Jarrett, Kenny Koehne, Gary Nation,

Treasurer Lisa Cave

Clerk Michelle Bates

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Visitors Acknowledgement

Pete Sommer, Bethany Murphy, Jeff MavvoGeorge from Gold Mine Gaming regarding liquor license for building on corner of Albany/N. Grand

The board believes we have one liquor license remaining on the current Ordinance. President Ochs took a vote of the present board members to see how they feel about giving a license to Gold Mine Gaming. All present agreed to provide the license and Trustee Nation suggest we amend the ordinance allowing a couple additional license available for future interest. President Ochs would like to address that when the next need arises.

Approval of Liquor License for Gold Mine Gaming- Pending Ordinance Amendment

A motion was made by Trustee Koehne to approve liquor license.

Motion seconded by Trustee Hoehn.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Nation,

Approval of Minutes

January 21, 2020 Regular Meeting Minutes As Amended

President Ochs asked for Board discussion of changes or concerns to be made to the minutes.

A motion was made by Trustee Jarrett to approve the Minutes of January 21, 2020.

Motion seconded by Trustee Koehne.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Nation

The motion carried.

Approval of Bills

A motion was made by Trustee Jarrett to approve bills, motion seconded by Trustee Hoehn.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Nation

The motion carried.

PRESIDENT'S REPORT

On the next Agenda he would like a Resolution to Annex the Village into the city of Springfield.

VILLAGE CLERK- MICHELLE BATES

- Nothing to report.

TREASURER CAVE

- **Treasurer Report**

A motion was made by Trustee Hoehn to close out the 2019 MFT, motion seconded by Trustee Jarrett.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Nation

The motion carried.

REPORTS FROM VILLAGE DEPARTMENTS

Recycling & Public Health and Safety- Trustee Gary Nation

- Nothing to report

Public Improvements, Municipal Building & Recreation- Trustee Kenny Koehne

- Nothing to report

Building Permits & Zoning- Trustee Joe Hopkins

- Absent

Streets & Equipment- Trustee Mike Hoehn

- Nothing to report

Water- Trustee Rick Larson

- Absent

Police & Human Resources- Trustee Diana Jarrett

- John Burttell resigned as part time officer as well as Kyle Allison
- Incident report was 243

Chief Hiatt adds that we sent officers from the Village to represent during the funeral procession today for the Edwards.

He would also like to add his dept. is working on derelict vehicles issue within the Village

Regular Meeting adjourned at 6:05 PM for Executive Session

Regular Meeting resumed

Motion was made by Trustee Jarrett to hire Sherry Layendecker at \$12.00 per hour for Part time Office Administrator, motion seconded by Trustee Koehne.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne,

NAY: Trustee Nation

The motion carried.

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

A motion was made by Trustee Hoehn to adjourn the meeting. The motion was seconded by Trustee Koehne.

Meeting adjourned 6:21pm

VILLAGE OF GRANDVIEW
2377 E. Reservoir – Springfield, IL 62702
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**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY FEBRUARY 18, 2020 @ 5:30 P.M.
WATER DEPARTMENT
2377 E. RESERVOIR, SPRINGFIELD**

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC : Thomas John Police officer introduction
MINUTES
BILLS

PRESIDENTS REPORT

VILLAGE CLERK- Michelle Bates

VILLAGE TREASURER – Lisa Cave

STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne

Building Permits & Zoning-

Streets & Equipment- Mike Hoehn

Water- Rick Larson

Police & Human Resources- Diana Jarrett

Old Business:

New Business:

- Approval of FY 2019 Audit

Executive Session

POSTED SUNDAY FEBRUARY 16th 2020 @ 12:30 P.M.

MINUTES

Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
FEBRUARY 18, 2020

CALL TO ORDER

President Ochs called the February 18, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:30pm.

ROLL CALL

Present:

President Ochs

Attorney Craven

Trustees Mike Hoehn, Diana Jarrett, Kenny Koehne, Rick Larson, Gary Nation,

Treasurer Lisa Cave

Clerk Michelle Bates

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Moment of Silence for the passing of Trustee Joe Hopkins.

Visitors Acknowledgement

Thomas John came to introduce himself to the board as a possible part time officer hire.

Randy Frederick- 2503 E. Keys came to address board about the current status of property at 1925 Stephens. Attorney Craven adds fines and judgements have been put in place. The current owner has garnishment coming from their income.

Mr. Frederick would also like to know what the hold up is on cleaning out ditches in the Village and why are they refusing to do so. President Ochs states he will address this issue again with street crew.

Anthony Casper- 2360 E. Grandview he's on a limited budget and was unable to get ATT internet hooked up to his home because on overgrowth on the utility pole. President Ochs will see what he can do to fix the situation.

Mr. Casper would also like to address the garbage situation at what he believes is 2358 or 2356 Grandview. President Ochs asked Trustee Nation to check on this property.

What is the process for having trees removed within the Village causing a nuisance? President Ochs states the Village has a program to split the cost of the removal with the resident.

Approval of Minutes

February 4, 2020 Regular Meeting Minutes

President Ochs asked for Board discussion of changes or concerns to be made to the minutes.

A motion was made by Trustee Jarrett to approve the Minutes of January 21, 2020.

Motion seconded by Trustee Hoehn.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

Approval of Bills

A motion was made by Trustee Hoehn to approve bills, motion seconded by Trustee Jarrett.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

APPROVAL OF FY2019 AUDIT

A motion was made by Trustee Hoehn to approve FY2019 Audit, motion seconded by Trustee Larson.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

PRESIDENT'S REPORT

President Ochs feels Thomas John is a good candidate for the police force.

What are the boards thoughts on offering Mr. Dorworth a deal and wiping off the rest of the judgement if he gives the land to the Village then perhaps we could demolish and sell. The board agrees that would be a good option.

VILLAGE CLERK- MICHELLE BATES

- Nothing to report.

TREASURER CAVE

TREASURER'S REPORT

A motion was made by Trustee Nation to approve Treasurer Report, motion seconded by Trustee Hoehn.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

REPORTS FROM VILLAGE DEPARTMENTS

Recycling & Public Health and Safety- Trustee Gary Nation

- Letters sent out and he will follow up on 2356 Grandview

Public Improvements, Municipal Building & Recreation- Trustee Kenny Koehne

- Nothing to report

Building Permits & Zoning-

- President Ochs reports of one fence permit

Streets & Equipment- Trustee Mike Hoehn

- Nothing to report

Water- Trustee Rick Larson

- Street crew still not wearing visibility wear, President Ochs will revisit this matter with them again.

Police & Human Resources- Trustee Diana Jarrett

- Thomas John added to next agenda for part time hire

Police Chief Hiatt would like to have the new Ordinance regarding the marijuana laws. Attorney Craven will work on this matter.

The abandoned vehicle issue has been resolved on 2 of the 3 vehicles.

OLD BUSINESS

NEW BUSINESS

- Received a check for \$5700 to cover the fines at 2328 Converse
- Joe Hopkins visitation to be held at Thursday from 5-7 at Vancil Funeral

ADJOURNMENT

A motion was made by Trustee Hoehn to adjourn the meeting. The motion was seconded by Trustee Jarrett.

Meeting adjourned 6:03pm

VILLAGE OF GRANDVIEW
2377 E. Reservoir – Springfield, IL 62702
PHONE: 217-528-7624 – FAX: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY MARCH 3, 2020 @ 5:30 P.M.
WATER DEPARTMENT
2377 E. RESERVOIR, SPRINGFIELD**

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC : Gordon Wayman US Census Bureau
MINUTES
BILLS

PRESIDENTS REPORT

VILLAGE CLERK- Michelle Bates

VILLAGE TREASURER – Lisa Cave

STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne

Building Permits & Zoning-

Streets & Equipment- Mike Hoehn

Water- Rick Larson

Police & Human Resources- Diana Jarrett

Old Business:

- Hiring of part time officer Thomas John

New Business:

- Discussion and hiring of different part time Office Administrator
- Discussion of repair Ford Squad- Brakes, front suspension, alignment
- Discussion to have Pedestrian crossing lights repaired at Albany/North Grand Ordinance for contract if approved at 3/17/2020 meeting
- Discussion and vote to approve Joint Resolution relating to feasibility of entering into an annexation agreement between the Village of Grandview and the City of Springfield consistent with annexation requirements of Illinois Municipal Code
- Discussion and vote to approve ordinance amending the possession of Cannabis

Executive Session

POSTED SUNDAY MARCH 1st 2020 @ 9:30 A.M.

MINUTES

Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
MARCH 3, 2020

CALL TO ORDER

President Ochs called the March 3, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:30pm.

ROLL CALL

Present:

President Ochs

Attorney Craven

Trustees Diana Jarrett, Kenny Koehne, Rick Larson, Gary Nation,

Treasurer Lisa Cave

Clerk Michelle Bates

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Visitors Acknowledgement

Randy McAfee- addressed board about obtaining 2 liquor licenses within the Village, currently the Village does not have any available license, but Attorney Craven will write up a new Ordinance.

Kevin Kuhn – Village Engineer- did not have any issues to address

Attorney Craven- discussion on Village Annex into City of Springfield and what the process would be. Board discussion about Annex and their thoughts or concerns.

Motion made by Trustee Jarrett regarding Joint Resolution relating to feasibility and annexation agreement between the Village of Grandview and the City of Springfield consistent with annexation requirements of Illinois Municipal Code. Motion seconded by Trustee Nation.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Nation, Ochs

NAYS: Trustee Larson

The motion carried.

Gordon Wayman- US Census Bureau- discussion about how the Census takes place and how the participation results effect the Village.

Approval of Minutes

February 18, 2020 Regular Meeting Minutes

President Ochs asked for Board discussion of changes or concerns to be made to the minutes. President Ochs has a misspelled word for correction.

A motion was made by Trustee Nation to approve the Minutes of February 18, 2020 as amended.

Motion seconded by Trustee Jarrett.

Ordinance Amending Possession of Cannabis

Motion made by Trustee Nation regarding Ordinance Amending Possession of Cannabis.

Motion seconded by Trustee Koehne.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Koehne, Nation

The motion carried.

Approval of Bills

A motion was made by Trustee Larson to approve bills, motion seconded by Trustee Nation.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

The motion carried.

Hire Thomas John

A motion was made by Trustee Jarrett to hire Thomas John as part time officer, NO second motion.

Upon further board discussion Trustee Jarrett makes a motion to hire Thomas John as part time officer, Trustee Koehne seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Nation, Ochs

NAYS: Trustee Larson

The motion carried.

PRESIDENT'S REPORT

- All members need to complete their Statement of Economic Interest before penalty dates

VILLAGE CLERK- MICHELLE BATES

- Nothing to report.

TREASURER CAVE

- Nothing to report

REPORTS FROM VILLAGE DEPARTMENTS

Recycling & Public Health and Safety- Trustee Gary Nation

- Letters sent out, he looked at tree 2356 Grandview and it falls on resident property, unfortunately we cannot assist with removal by use of Village program
- 2101 N.Grand trash issue that he will discuss with Police Chief Hiatt
- 2168 Cincinnati garbage and structure issues, begin fines

Public Improvements, Municipal Building & Recreation- Trustee Kenny Koehne

Building Permits & Zoning-

- Nothing to report.

Streets & Equipment- Trustee Mike Hoehn

- Absent

Water- Trustee Rick Larson

- Nothing to report.

Police & Human Resources- Trustee Diana Jarrett

- Incident report for February 248 up from January

OLD BUSINESS

NEW BUSINESS

A motion was made by Trustee Larson to hire Betty Moyer as Part time Office Administrator \$12.00 per hour, Trustee Nation seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

The motion carried.

A motion was made by Trustee Nation to Repair the Ford Squad car up to \$2500, Trustee Koehne seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

The motion carried.

A motion made by Trustee Nation to repair Pedestrian Crossing lights at current bid \$4730, Trustee Jarrett seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

Motion carried.

ADJOURNMENT

A motion was made by Trustee Koehne to adjourn the meeting. The motion was seconded by Trustee Larson.

Meeting adjourned 6:29pm

VILLAGE OF GRANDVIEW
2377 E. Reservoir – Springfield, IL 62702
PHONE: 217-528-7624 – FAX: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY MARCH 17, 2020 @ 5:30 P.M.
WATER DEPARTMENT
2377 E. RESERVOIR, SPRINGFIELD**

CANCELLED

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC : Gary Budd- Springfield Township Supervisor
MINUTES
BILLS

PRESIDENTS REPORT

VILLAGE CLERK- Michelle Bates

VILLAGE TREASURER – Lisa Cave

STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne

Building Permits & Zoning-

Streets & Equipment- Mike Hoehn

Water- Rick Larson

Police & Human Resources- Diana Jarrett

Old Business:

- Hiring of part time Office Administrator
- Discussion on Village Lawn care

New Business:

- Appointment of Trustee to fill vacancy
- Discussion to offer for sale Village's Chevrolet S-10 and small utility trailer

Executive Session

- Personnel
- Water billing policy

POSTED SUNDAY MARCH 15th 2020 @ 9:30 A.M.

VILLAGE OF GRANDVIEW
2377 E. Reservoir – Springfield, IL 62702
PHONE: 217-528-7624 – FAX: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY APRIL 7, 2020 @ 5:30 P.M.
GRANDVIEW MUNI BUILDING
1620 N. MILTON, SPRINGFIELD**

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC : Gary Budd- Springfield Township Supervisor
Kirk Beaty
MINUTES
BILLS
PRESIDENTS REPORT

VILLAGE CLERK- Michelle Bates

VILLAGE TREASURER – Lisa Cave
• Approval of February 2020 Treasurer Report

STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne

Building Permits & Zoning-

Streets & Equipment- Mike Hoehn
• Aaron Everette

Water- Rick Larson
• Discussion on late fee shut-off for water bill delinquency during Covid emergency resolution to modify ordinance

Police & Human Resources- Diana Jarrett

Old Business:

New Business:

- Appointment of Trustee to fill vacancy
- Discussion on Village Lawn care options
- Contract of purchase equipment to maintain ourselves
- Appointment of Trustee to fill vacancy
- Discussion to offer for sale Village's Chevrolet S-10 and small utility trailer
- Discussion and approval of an ordinance for emergency declaration
- Setting time for new interview of new maintenance employee

Executive Session

POSTED SUNDAY APRIL 7th 2020 @ 11:00 A.M.

MINUTES

Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
APRIL 7, 2020

CALL TO ORDER

President Ochs called the April 7, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:30pm.

ROLL CALL

Present:

President Ochs

Trustees Diana Jarrett, Rick Larson, Gary Nation

Treasurer Lisa Cave

Clerk Michelle Bates

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Visitors Acknowledgement

Jodie Leonard- came to introduce herself to the Board as President Ochs nomination to fill the open Trustee position.

Kirk Beaty- came to introduce himself as a possible part time officer for the Village

Gary Budd- Springfield Township Supervisor came to address the Village about the possible annexation of the Village into the City of Springfield.

Approval of Minutes

March 3, 2020 Regular Meeting Minutes

President Ochs asked for Board discussion of changes or concerns to be made to the minutes.

A motion was made by Trustee Jarrett to approve the Minutes of March 3, 2020.

Motion seconded by Trustee Nation.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Nation, President Ochs

The motion carried.

Approval of Bills

A motion was made by Trustee Larson to approve bills, motion seconded by Trustee Nation.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Nation, President Ochs

The motion carried.

Treasurer Report 2/20/2020

Motion made by Trustee Jarrett to approve Treasurer Report for 2/20/2020

Motion seconded by Trustee Nation.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Nation, President Ochs

The motion carried.

Appointment of Trustee Jodie Leonard postponed 30 days

A motion was made by Trustee Larson to post pone appoint Jodie Leonard as replacement Trustee.

Motion seconded by Trustee Nation

Roll Call Vote:

AYES: Trustee Jarrett, President Ochs

NAYS: Trustee Larson, Trustee Nation

PRESIDENT'S REPORT

- All members need to complete their Statement of Economic Interest before penalty dates
- May have noticed markings on the streets within the Village those markings are part of the Annexation determination being done by City of Springfield. Trustee Nation wanted to know if they would include drainage issues. Treasurer Cave states she received an email about several issues within the Village, streets, payroll, drainage, water etc.
- Meeting set for Saturday April 11th to discuss application and interviews for Village extra help

VILLAGE CLERK- MICHELLE BATES

- Nothing to report.

TREASURER CAVE

- Nothing to report

REPORTS FROM VILLAGE DEPARTMENTS

Recycling & Public Health and Safety- Trustee Gary Nation

- 2101 N. Grand fined \$500
- 2168 Cincinnati garage falling
- Mosquito pellets are being investigated for the Village

Public Improvements, Municipal Building & Recreation- Trustee Kenny Koehne

- Absent

Building Permits & Zoning-

- Nothing to report.

Streets & Equipment- Trustee Mike Hoehn

- Absent. Per President Ochs Aaron Everette terminated employment, we have a couple applications and will review on Saturday April 11th

Water- Trustee Rick Larson

- Nothing to report.
- Resident requesting additional time for water payment, board agrees late fees to be waived

Police & Human Resources- Trustee Diana Jarrett

- Incident report for March 270 up from last month

Chief Hiatt states officers are practicing social distancing and we have seen increased domestic violence. Our department was also responsible for finding the stolen car which contained a small infant

NEW BUSINESS

Lawn care options discussed amongst the board.

A motion was made by Trustee Nation to purchase a lawn mower not to exceed \$3100, Trustee Larson seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Nation,
President Ochs-Present vote

The motion carried.

A motion was made by Trustee Nation to Repair the Ford Squad car up to \$2500, Trustee Koehne seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

The motion carried.

A motion made by Trustee Nation to sell the Chevy S10, Trustee Jarrett seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Nation, President Ochs

Motion carried.

A motion was made by Trustee Jarrett to pass Emergency Declaration, Trustee Nation seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

The motion carried.

ADJOURNMENT

A motion was made by Trustee Nation to adjourn the meeting. The motion was seconded by Trustee Larson.

Meeting adjourned 6:30pm

VILLAGE OF GRANDVIEW
2377 E. Reservoir – Springfield, IL 62702
PHONE: 217-528-7624 – FAX: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY APRIL 21, 2020 @ 5:30 P.M.
GRANDVIEW MUNI BUILDING
1620 N. MILTON, SPRINGFIELD**

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS
PRESIDENTS REPORT

VILLAGE CLERK- Michelle Bates

VILLAGE TREASURER – Lisa Cave

STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne

Building Permits & Zoning-

Streets & Equipment- Mike Hoehn

Water- Rick Larson

Police & Human Resources- Diana Jarrett

Old Business:

- Approval and seating of New Trustee Jody Leonard
- Hiring of Part time Police Officer, Kirk Beatty

New Business:

- Amended Utility rate Ordinance to reflect new sewage rate charged to us
- Discussion to hire Auditor for Village
- Employee raises after Executive session discussion
- Hiring of Full time street maintenance employee after executive session discussion

Executive Session- Personnel Items

POSTED SUNDAY APRIL 19th 2020 @ 11:00 A.M.

MINUTES

Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
APRIL 21, 2020

CALL TO ORDER

President Ochs called the April 21, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:30pm.

ROLL CALL

Present:

President Ochs

Trustees Mike Hoehn, Diana Jarrett, Kenny Koehne, Rick Larson, Gary Nation

Treasurer Lisa Cave

Clerk Michelle Bates

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Visitors Acknowledgement

Greg Pettit- 3029 Griffiths wished to address the board about the food trailer set up off North grand. He was under the assumption that once he had his food license he could open. He was not aware he would need approval from the Village. President Ochs states the Village would need to modify the current Ordinance. Hours are varied based on days and he will ensure social distancing applies.

Bill Hodson- 2356 E. Converse wished to address the board about the annexation of the Village into the City of Springfield. He would like to know what stage we are at in this process. President Ochs states currently we are in the fact-finding stage.

Vicky Kean- also wished to address her concerns about the Village annexation into the City and has requested FOIA. Treasurer Cave states Heather's working on the FOIA. Trustee Larson inquired who the Village FOIA officer was.

Daniel Steven- 1409 N. Stephens wished to address the board about the annexation and wanted to make sure this meeting was being recorded. Mr. Stephens wanted to know if President Ochs contacted the City of Springfield on this matter. President Ochs states, yes, he did make this decision. Mr. Stephens states President Ochs had no right without getting the board's approval first. President Ochs disagrees, he's President and has every right.

Approval of Minutes**APRIL 7, 2020 Regular Meeting Minutes as Amended**

President Ochs asked for Board discussion of changes or concerns to be made to the minutes.

A motion was made by Trustee Larson to approve the Minutes of April 7, 2020.

Motion seconded by Trustee Jarrett.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

Approval of Bills

A motion was made by Trustee Jarrett to approve bills, motion seconded by Trustee Hoehn.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

Treasurer Report

Motion made by Trustee Nation to approve Treasurer Report, motion seconded by Trustee Hoehn.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

PRESIDENT'S REPORT

President Ochs states we have already discussed the food truck at Wesley and North Grand and the miscommunication about opening.

VILLAGE CLERK- MICHELLE BATES

- Turned in two-week resignation with May 5th meeting my last meeting

TREASURER CAVE

- Treasurer Report

REPORTS FROM VILLAGE DEPARTMENTS

Recycling & Public Health and Safety- Trustee Gary Nation

- Several violation letters sent to Village residents- 2432 North Grand, 2168 Cincinnati, 2101 North Grand and 2160 North Grand.
Trustee Koehne wanted to know if there was any new information on Kapshandy property.
Trustee Larson was also interested in the Dorworth property.

Public Improvements, Municipal Building & Recreation- Trustee Kenny Koehne

- Playground equipment at Bentley Park is dangerous and we need to get some removed as they are not up to code.
President Ochs asked for their thoughts and board discussion

Building Permits & Zoning-

- Permit requested for and in law house, denied as it's not allowed in the Village
- Fence permit questions by resident

Streets & Equipment- Trustee Mike Hoehn

- Nothing to report

Water- Trustee Rick Larson

- Past due water shut offs, nothing can be done at this time due to Covie-19 emergency
Trustee Larson had some questions about a rather large water bill appearing for two residents.
Treasurer Cave states this resident has a water leak some time ago and continues to pay based on an agreement with the Village. Trustee Larson states the bill continues to increase? Lisa states unfortunately the resident uses a lot of water and has been paying for a year and a half.

Police & Human Resources- Trustee Diana Jarrett

- Nothing to report

OLD BUSINESS

A motion was made by Trustee Jarrett to hire Kirk Beatty as part time officer, motion seconded by Trustee Hoehn.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Nation

Present: Larson

The motion carried.

A motion was made by Trustee Jarrett for appointment of Jodi Leonard to trustee, motion seconded by Trustee Hoehn.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett

NAYS: Trustee Koehne, Larson, Nation

Motion denied.

A motion was made by Trustee Hoehn for Ordinance on Sewage Rate, Implementing Utility Rate, motion seconded by Trustee Jarrett.

Roll Call Vote:

AYES: Trustee Hoehn, Trustee Jarrett, President Ochs

NAY'S: Trustee Koehne, Larson

Present: Trustee Nation

Motion carried.

Old Business:

Trustee Larson would like to hire auditor for the Village. President Ochs states he's investigated this before and could not find a cheaper company, but Trustee Larson can oversee finding a new auditor if he chooses.

Trustee Nation makes a motion to leave regular session and go into Executive Session at 7:08 PM, Trustee Hoehn seconds that motion.

Trustee Hoehn makes a motion to leave Executive Session and return to regular session 7:41PM, Trustee Larson seconds that motion.

A motion was made by Trustee Hoehn to hire Jared Barlow at \$13.50 per hour with CDL review in 90 days after Illinois Secretary of State opens, motion seconded by Trustee Jarrett.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

A motion was made by Trustee Larson to raise Luke Berry hourly pay to \$16.00 per hour and lead street worker, motion seconded by Trustee Nation.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

ADJOURNMENT

A motion was made by Trustee Jarrett to adjourn the meeting. The motion was seconded by Trustee Hoehn.

Meeting adjourned 7:44pm

VILLAGE OF GRANDVIEW
2377 E. RESERVOIR – SPRINGFIELD, IL 62702
PHONE: 217-528-7624 FAX: 217-528-9690

GRANDVIEW BOARD OF TRUSTEES
TUESDAY MAY 5, 2020 @ 5:30 P.M.
GRANDVIEW MUNICIPAL BUILDING
1620 N MILTON, SPRINGFIELD

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS

PRESIDENT'S REPORT: PETE OCHS

VILLAGE CLERK:
DEPUTY CLERK: LISA CAVE

VILLAGE TREASURER: LISA CAVE

STANDING COMMITTEES

RECYCLING & PUBLIC HEATH AND SAFETY: GARY NATION

PUBLIC IMPROVEMENTS, MUNICIPAL BUILDING & RECREATION: KENNY KOEHNE

BUILDING PERMITS & ZONING:

STREETS & EQUIPMENT: MIKE HOEHN

WATER: RICK LARSON

POLICE & HUMAN RESOURCES: DIANA JARRETT

OLD BUISNESS:
Set date for Village Clean-up

NEW BUSINESS:
Discussion and possible change to increase hours for itinerant merchants (food trucks) in our Village – Friday and Saturday til 10:00 P.M.
Discussion and resolution to allow fence variance – 1315 North Wesley – Ordinance 07-15
Discussion and vote to share cost to remove tree and stump on roadside at 2312 Converse
Appointment of Trustee to fill vacancy
Discussion of IML recommendations for posting approved minutes

EXECUTIVE SESSION

POSTED SUNDAY MAY 3, 2020 @ 1:00 P.M.

MINUTES

Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
MAY 5, 2020

CALL TO ORDER

President Ochs called the May 5, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:30pm.

ROLL CALL

Present:

President Ochs

Trustees Diana Jarrett, Kenny Koehne, Rick Larson, Gary Nation

Treasurer Lisa Cave

Clerk Michelle Bates

Absent:

Trustee Mike Hoehn

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Visitors Acknowledgement

Vickie Kean- in attendance to listen and observe

Approval of Minutes

April 21, 2020 Regular Meeting Minutes

President Ochs asked for Board discussion of changes or concerns to be made to the minutes.

A motion was made by Trustee Koehne to approve the Minutes of the April 21, 2020 meeting as amended.

Motion seconded by Trustee Jarrett.

Roll Call Vote:

AYES: Trustee Jarrett, Koehn, Larson, Nation

The motion carried.

Approval of Bills

A motion was made by Trustee Larson to approve bills, motion seconded by Trustee Nation.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

The motion carried.

PRESIDENT'S REPORT

- **FOIA Officer**

President Ochs asked if anyone on the Village Board would be interested in the duties of the Village of Grandview FOIA Officer. Trustee Larson asked exactly what the FOIA officer does. President Ochs stated that there is some information on the website he will forward to him. After discussion, Trustee Larson agreed he would assume the duties of the FOIA Officer.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

VILLAGE DEPUTY CLERK- LISA CAVE

- Nothing to report.

TREASURER CAVE

- Nothing to report

REPORTS FROM VILLAGE DEPARTMENTS

Recycling & Public Health and Safety- Trustee Gary Nation

- Quite a few residents have garbage in their yards, Trustee Nation will be meeting with Chief Hiatt on notifying the residents to clean it up.

Public Improvements, Municipal Building & Recreation- Trustee Kenny Koehne

- Trustee Koehne stated he wanted to replace the benches at the Janice Bentley Park. Resident Vickie Kean asked why he would want to spend the money to replace the benches when they are solid and Trustee Koehne stated he wants to get rid of them to match the others in the park.

Building Permits & Zoning-

- President Ochs stated that 2269 Converse requested a fence permit in October 2019 that Trustee Hopkins denied until the survey was completed. The owners had a survey done and President Ochs issued the permit.
- Sangamon County Building Regulations reached out to the property next to Ritz that needs a wheel chair ramp with deck, after review President Ochs sent an email to Lauren Robinson with Sangamon County allowing the permit of the wheelchair ramp to be constructed.

Streets & Equipment- Trustee Mike Hoehn

- Absent.

Water- Trustee Rick Larson

- There is a lot of late notices and many that have a large amount unpaid.

Police & Human Resources- Trustee Diana Jarrett

- Incident report for April 2020 had 214 incidents. 9 ordinance violations issued over \$1,000 worth of fines. 270 up from last month

- Chief Hiatt stated 9 ordinance violations issued over \$1,000 worth of fines. Still working on an Ordinance for the non operable vehicles in the Village.

OLD BUSINESS

Discussion was made on when the Village Clean Up could be scheduled. After lengthy discussion it was decided that the Village Clean Up would be set for July 18th 2020 for the South Side of the Village and all of North Grand and July 25th 2020 for the North Side of the Village tentatively as long as Lake Area Disposal can fit these dates within their schedules.

NEW BUSINESS

Greg Pettit with North Grand and Wesley came in at the last meeting to change the hours of operation for the food truck he has at that location. He wanted to increase his hours until 10:00 pm at night on Fridays and Saturdays. President Ochs stated he would recommend 9:00 pm for the hours at the very latest.

After discussion, a motion was made by Trustee Larson to allow the food truck to stay open until 9:00 pm for Friday and Saturday nights. Trustee Jarrett seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation,

The motion carried.

Discussion on a fence variance at 1315 N Wesley. The owner wants to install a new fence adjacent to the existing fence that borders his south side of his yard and Kapshandy's property on the corner. The owner, Joe Groves, has contacted Mike Kapshandy, who owns the property and the adjacent fence, and has provided a letter from Mr. Kapshandy stating he has no issue with Mr. Groves placing his fence up against his. Mr. Groves is requesting a variance on the fence permit to allow him to place his fence right up against the current fence belonging to Kapshandy and waiving the setback requirements on the fence.

A motion was made by Trustee Koehne to waive the setback requirements on the fence permit and issuing a variance to 1315 N. Wesley. Trustee Nation seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

The motion carried.

2312 Converse has a live maple on the Village easement. A work order came in on that property that the roots cause an issue every year with having the sewer needing to be cleaned out due to the roots. Due to the tree being on Village Property if the resident wanted the tree removed the Village would pay for half of the costs to remove and the owner would have to pay the other half. Discussion was made on why we only have received a bid from Pryor's Top Notch and not others. President Ochs stated in the past Pryor's Top Notch has been the lowest bid on all the other trees the Village has had removed. The Board would like more bids on removing the tree before a decision is made. Trustee Koehne volunteered to obtain two more bids to present at the next meeting.

President Ochs would like to nominate Deb Pellegrini to the vacant seat on the Board.

A motion made by Trustee Larson to review Deb Pellegrini to the vacant seat on the Board for 30 days. Trustee Koehne seconds that motion. Trustee Nation asked why she is being brought up again since her name was brought up before on another vacant seat. President Ochs stated he felt she would be good on the Board.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Nation

NO: Trustee Koehne

Motion carried.

President Ochs stated he received an email from Trustee Larson on IML recommendations on posting approved minutes to the website. President Ochs stated that IML recommends the minutes be posted on the website and it is not a requirement. After discussion, President Ochs will read over the section of the IML book and will get back to the Board.

Trustee Nation spoke with Luke today about the hydraulics on the Backhoe and he asked Luke to get an estimate for Martin Engineering to come out and repair the hydraulics.

Trustee Larson stated someone called about the street crew tearing up her yard when they picked up branches. President Ochs asked for the address, Trustee Larson thought the owner would be here today but she is not here.

President Ochs asked to go into Executive Session. Resident Kean asked what the executive session is about and if it should be listed on the agenda, President Ochs stated it could be an oversight on his part and Executive Session was skipped.

ADJOURNMENT

A motion was made by Trustee Nation to adjourn the meeting. The motion was seconded by Trustee Larson.

Meeting adjourned 6:11pm

MINUTES

Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
MAY 5, 2020

CALL TO ORDER

President Ochs called the May 5, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:30pm.

ROLL CALL

Present:

President Ochs

Trustees Diana Jarrett, Kenny Koehne, Rick Larson, Gary Nation

Treasurer Lisa Cave

Clerk Michelle Bates

Absent:

Trustee Mike Hoehn

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Visitors Acknowledgement

Vickie Kean- in attendance to listen and observe

Approval of Minutes

April 21, 20200 Regular Meeting Minutes

President Ochs asked for Board discussion of changes or concerns to be made to the minutes.

A motion was made by Trustee Koehne to approve the Minutes of the April 21, 2020 meeting as amended.

Motion seconded by Trustee Jarrett.

Roll Call Vote:

AYES: Trustee Jarrett, Koehn, Larson, Nation

The motion carried.

Approval of Bills

A motion was made by Trustee Larson to approve bills, motion seconded by Trustee Nation.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

The motion carried.

PRESIDENT'S REPORT

- **FOIA Officer**

President Ochs asked if anyone on the Village Board would be interested in the duties of the Village of Grandview FOIA Officer. Trustee Larson asked exactly what the FOIA officer does. President Ochs stated that there is some information on the website he will forward to him. After discussion, Trustee Larson agreed he would assume the duties of the FOIA Officer.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

VILLAGE DEPUTY CLERK- LISA CAVE

- Nothing to report.

TREASURER CAVE

- Nothing to report

REPORTS FROM VILLAGE DEPARTMENTS

Recycling & Public Health and Safety- Trustee Gary Nation

- Quite a few residents have garbage in their yards, Trustee Nation will be meeting with Chief Hiatt on notifying the residents to clean it up.

Public Improvements, Municipal Building & Recreation- Trustee Kenny Koehne

- Trustee Koehne stated he wanted to replace the benches at the Janice Bentley Park. Resident Vickie Kean asked why he would want to spend the money to replace the benches when they are solid and Trustee Koehne stated he wants to get rid of them to match the others in the park.

Building Permits & Zoning-

- President Ochs stated that 2269 Converse requested a fence permit in October 2019 that Trustee Hopkins denied until the survey was completed. The owners had a survey done and President Ochs issued the permit.
- Sangamon County Building Regulations reached out to the property next to Ritz that needs a wheel chair ramp with deck, after review President Ochs sent an email to Lauren Robinson with Sangamon County allowing the permit of the wheelchair ramp to be constructed.

Streets & Equipment- Trustee Mike Hoehn

- Absent.

Water- Trustee Rick Larson

- There is a lot of late notices and many that have a large amount unpaid.

Police & Human Resources- Trustee Diana Jarrett

- Incident report for April 2020 had 214 incidents. Incidents were down from last month of 270.
- Chief Hiatt stated 9 ordinance violations issued over \$1,000 worth of fines. Still working on an Ordinance for the non operable vehicles in the Village.

OLD BUSINESS

Discussion was made on when the Village Clean Up could be scheduled. After lengthy discussion it was decided that the Village Clean Up would be set for July 18th 2020 for the South Side of the Village and all of North Grand and July 25th 2020 for the North Side of the Village tentatively as long as Lake Area Disposal can fit these dates within their schedules.

NEW BUSINESS

Greg Pettit with North Grand and Wesley came in at the last meeting to change the hours of operation for the food truck he has at that location. He wanted to increase his hours until 10:00 pm at night on Fridays and Saturdays. President Ochs stated he would recommend 9:00 pm for the hours at the very latest.

After discussion, a motion was made by Trustee Larson to allow the food truck to stay open until 9:00 pm for Friday and Saturday nights. Trustee Jarrett seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation,

The motion carried.

Discussion on a fence variance at 1315 N Wesley. The owner wants to install a new fence adjacent to the existing fence that borders his south side of his yard and Kapshandy's property on the corner. The owner, Joe Groves, has contacted Mike Kapshandy, who owns the property and the adjacent fence, and has provided a letter from Mr. Kapshandy stating he has no issue with Mr. Groves placing his fence up against his. Mr. Groves is requesting a variance on the fence permit to allow him to place his fence right up against the current fence belonging to Kapshandy and waiving the setback requirements on the fence.

A motion was made by Trustee Koehne to waive the setback requirements on the fence permit and issuing a variance to 1315 N. Wesley. Trustee Nation seconds that motion.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

The motion carried.

2312 Converse has a live maple on the Village easement. A work order came in on that property that the roots cause an issue every year with having the sewer needing to be cleaned out due to the roots. Due to the tree being on Village Property if the resident wanted the tree removed the Village would pay for half of the costs to remove and the owner would have to pay the other half. Discussion was made on why we only have received a bid from Pryor's Top Notch and not others. President Ochs stated in the past Pryor's Top Notch has been the lowest bid on all the other trees the Village has had removed. The Board would like more bids on removing the tree before a decision is made. Trustee Koehne volunteered to obtain two more bids to present at the next meeting.

President Ochs would like to nominate Deb Pellegrini to the vacant seat on the Board.

A motion made by Trustee Larson to review Deb Pellegrini to the vacant seat on the Board for 30 days. Trustee Koehne seconds that motion. Trustee Nation asked why she is being brought up again since her name was brought up before on another vacant seat. President Ochs stated he felt she would be good on the Board.

Roll Call Vote:

AYES: Trustee Jarrett, Larson, Nation

NO: Trustee Koehne

Motion carried.

President Ochs stated he received an email from Trustee Larson on IML recommendations on posting approved minutes to the website. President Ochs stated that IML recommends the minutes be posted on the website and it is not a requirement. After discussion, President Ochs will read over the section of the IML book and will get back to the Board.

Trustee Nation spoke with Luke today about the hydraulics on the Backhoe and he asked Luke to get an estimate for Martin Engineering to come out and repair the hydraulics.

Trustee Larson stated someone called about the street crew tearing up her yard when they picked up branches. President Ochs asked for the address, Trustee Larson thought the owner would be here today but she is not here.

President Ochs asked to go into Executive Session. Resident Kean asked what the executive session is about and if it should be listed on the agenda, President Ochs stated it could be an oversight on his part and Executive Session was skipped.

ADJOURNMENT

A motion was made by Trustee Nation to adjourn the meeting. The motion was seconded by Trustee Larson.

Meeting adjourned 6:11pm

VILLAGE OF GRANDVIEW
2377 E. Reservoir – Springfield, IL 62702
PHONE: 217-528-7624 – FAX: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY MAY 19, 2020 @ 5:30 P.M.
GRANDVIEW MUNI BUILDING
1620 N. MILTON, SPRINGFIELD**

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS
PRESIDENTS REPORT

VILLAGE DEPUTY CLERK- Lisa Cave

VILLAGE TREASURER – Lisa Cave

- Approval of April 2020 Treasurer Report

STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne

Building Permits & Zoning-

Streets & Equipment- Mike Hoehn

Water- Rick Larson

- FOIA Request Discussion
- Discussion of Lisa's pay
- Discussion of Heather's benefits
- Discussion of bids for street work
- Discussion of the Open Clerk position

Police & Human Resources- Diana Jarrett

Old Business:

- Discussion and Approval of bids on 2312 Converse tree removal
- Discussion and Approval of Junk Pick up bid from Lake Area Disposal

New Business:

POSTED **FRIDAY MAY 15, 2020 @ 5:00 P.M.**

MINUTES

Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
MAY 19, 2020

CALL TO ORDER

President Ochs called the May 19, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:33pm.

ROLL CALL

Present:

President Ochs

Trustees Mike Hoehn, Diana Jarrett, Kenny Koehne, Rick Larson, Gary Nation

Treasurer Lisa Cave

Clerk Michelle Bates

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Visitors Acknowledgement

Denise Schantz- a vehicle is an eye sore that has not been moved in years, at the corner of Milton and Monica. At one time, she was told it had sentimental value to him but it does not move. Is there anything the Village can do? President Ochs stated that the Police Chief and Attorney Craven is working on an ordinance with more teeth in it in regards to inoperable vehicles. The Police Chief will address this issue as soon as that ordinance is passed. Trustee Nation will send a letter to the resident asking him to move the vehicle maybe into his garage. Denise also stated that the last time the street crew picked up limbs they used the backhoe to pick up her sticks and created a rut in her yard. She showed pictures to the board. President Ochs stated he will have the street crew restore the front yard and plant some grass seed.

Approval of Minutes

April 21, 20200 Regular Meeting Minutes

President Ochs asked for Board discussion of changes or concerns to be made to the minutes.

Trustee Jarrett stated there was a correction needed on the Police Committee incident reports. A motion was made by Trustee Jarrett to approve the Minutes of the May 5, 2020 meeting as amended. Motion seconded by Trustee Larson.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehn, Larson, Nation

The motion carried.

Approval of Bills

A motion was made by Trustee Nation to approve bills, motion seconded by Trustee Larson.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

PRESIDENT'S REPORT

- **Kevin Kuhn - Engineer**

President Ochs stated he spoke with Kevin and he informed him that there is a Rebuild Illinois Bill that will send 6 extra payments of \$15,000 each that will need to be in a separate account that will help with street repairs.

VILLAGE DEPUTY CLERK- LISA CAVE

- Nothing to report.

TREASURER CAVE

- Approval of the April 2020 Treasurer Report. Trustee Larson asked for a summary sheet to be made that separates out the street, police, water etc. Treasurer Cave stated that she will play with the report in possibly excel to separate it out. President Ochs requested if we can get the medicinal marijuana tax we have received. That amount needs to be moved to a line item for road repairs.

A motion was made by Trustee Nation to accept the April 2020 Treasurer Reports. Trustee Hoehn seconded the motion.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

REPORTS FROM VILLAGE DEPARTMENTS

Recycling & Public Health and Safety- Trustee Gary Nation

- A total of 26 residents have not cut their grass. 11 letters went out. Trustee Nation will be checking on the other 15 to ensure compliance. Trustee Nation stated he called into President Ochs to come and look at the corner of Water St. and Converse. The drainage was backed up clear to the South side of the Village. President Ochs stated he called Gary Budd and Ron Cook with Springfield Township and that they would come and take a look and see what they can do. He also advised them on Milton that the water was over the road and that the ditches on Springfield Township side and it appears to be blocked. Trustee Nation and Trustee Koehne discussed how the water flows through the Village. Once the President receives a call from Springfield Township he will reach out to Trustee Nation to attend a meeting with Springfield Township to address these issues.

Public Improvements, Municipal Building & Recreation- Trustee Kenny Koehne

- Trustee Koehne he has 3 catalogs on the playground equipment.

Building Permits & Zoning-

- President Ochs stated that 2161 North Grand has requested a fence permit.

Streets & Equipment- Trustee Mike Hoehn

- Nothing to report.

Water- Trustee Rick Larson

- Trustee Larson would like to know about the FOIA request that was made to the Springfield Township. President Ochs stated that we did send a FOIA request to the Township and we asked for verification for time and expenses in our Village. The FOIA has been redacted totally. There are a lot of receipts for Sams etc that shows a large total. The entire file we received is about 80 pages and I request no one takes the file out of the office. If you want to make copies go ahead, if you want an electronic file, give Heather a call in the morning and she will email it to you.
- Trustee Larson stated that Lisa had resigned from the Office position in June of 2019 and she is still working in the office. When will that end? Lisa addressed the Board on what she does when she goes into the office. Lisa stated that most help is addressed by phone and email that she does not charge the Village for the time. The only time she charges the Village is the time she is in the Office. She is there the first billing date of the month, on shut off day and every couple of days to make the deposits, checks on issues that Heather has, corrects water accounts, helps with reports, ensures all residents receives a bill, ensures that residents are receiving accurate billings, ensures all residents that are to be shut off are shut off. Lisa stated she has read on social media that Heather is the one that collects the money and she is the one that takes all funds to the bank. This is not the case, since June of 2019 the person sitting at that desk collects the money and Lisa takes the money to the bank. Lisa enters the payments into the system and credits their accounts. This provides the Village with a second set of eyes on the funds that come in. In the past, there has been theft in the Village from the person sitting at that desk. There is over \$40,000 in water bills every month that is billed out. Lisa feels that having an oversight on the water department is very important to the Village. Heather at this time does not have all the knowledge on the system. Trustee Larson asked if the Board made the wrong choice on hiring Heather. Lisa stated no she is trained as to what she does now but stuff comes up that she does not know how to fix it. Trustee Koehne asked if what Lisa does in the office should be paid just with the Treasurer's amount. Lisa stated she is there at least 2x a week and that is not all she does when she is in the office. Heather leaves her things that she needs help with and Lisa writes notes to Heather on what to do. Trustee Larson asked if there was a light at the end of the tunnel? Lisa stated who is going to be responsible for the money. Lisa does not want to be held responsible for the funds if someone else is taking the money to the bank. President Ochs stated that Lisa does provide an oversight for the Village. Trustee Larson would like to have a cut off. Trustee Koehne stated why are we paying someone \$12 an hour to do the job and still have you come in to correct things. Denise Schantz, resident, asked what was the job description when they hired her and why didn't they give her a probationary time frame. After further discussion, Trustee Larson would like to have a plan laid out by next meeting and Heather needs to figure it out. Trustee Koehne asked why Lisa resigned, Lisa responded that she liked working for the Village and felt she could help the residents of the village. 2 years ago the infighting on the board, the yelling the name calling etc got out of hand,

Lisa stated that it seemed the Board members had lost sight of why they were on the Board they are there to serve the best interest of the Village as a whole. Lisa also stated that she did not want to leave but a job opportunity presented itself that she would not have to deal with the water customers calling and complaining daily, which sucks the happiness out of you, it wasn't a pleasure to come to work everyday. I was offered more hours, pay and closer to home. Trustee Koehne stated that he appreciates that Lisa did not leave the Village high and dry but either Heather needs to learn the job or we need to find someone else to replace her. There is no sense of you fixing her mistakes. President Ochs read the job description of the office clerk from Ordinance 306, which is outdated since it is 30 years old. After further discussion, Trustee Larson recommended the Board table this discussion for June 2, 2020.

- Trustee Larson also wanted to discuss Heather's benefits. President Ochs stated that in Ordinance 306 addresses part time and full time benefits for the Office Clerk. Trustee Larson requests Heather updates the website on agenda and minutes, whether she is a full time or part time employee.
- Trustee Larson would like to get sealed bids for repairing all the Village roads. Treasurer Cave stated that we need to bring in Engineer Kunz into the discussion because there is a process that needs done prior to spending any MFT funds. The Street Pavement Management Plan was done by Kuhn & Trello that lists the streets in order that need the repairs. Trustee Larson wants to put it out for bid as a fact finding mission that isn't binding. President Ochs stated that is why we ask the Engineer to do this because there are certain qualifications and specs that need to be met and there are expenses that will occur to obtain these bids. President Ochs asked that the pdf file be sent out to each trustee. Trustee Koehne stated in years past we had done the south side one year and two years later did the north side of the Village. Is that something we could do in the future? Trustee Nation stated that \$250,000 would provide a lot of good patching in the Village. President Ochs stated he will have our Engineer Kevin Kuhn attend the next meeting. Treasurer Cave reminded the Board that MFT runs calendar year and that we will need to appropriate the funds to be spent for next year prior to January 2021. President Ochs stated with COVID shut downs the MFT, sales tax, income tax, and gaming taxes are all expected to drop for how long we do not know. This will be reflected in July or August funds that will be deposited. President Ochs stated we would table that until our Engineer is present.
- Trustee Larson would like to recommend Vickie Kean to the open Clerk's position. President Ochs stated that the Clerk, Treasurer and police chief are appointed by the sitting President.

Police & Human Resources- Trustee Diana Jarrett

- Noting to report.
- Chief Hiatt stated the department is still enforcing the law and the department had a large seizure of cash and drugs. Chief Hiatt stated he is in process of dealing with the inoperable vehicles in the Village.

OLD BUSINESS

Trustee Koehne stated he has made several calls and received two additional bids on the tree removal at 2312 E Converse. Stacy Pryor had bid the job at \$3,000, Throop Tree Removal was \$2,000 with an additional costs of having the power line dropped, and PHP Tree Service was \$1,200 to remove the tree and the stump.

A motion was made by Trustee Hoehn to accept the bid from PHP Tree Service in the amount of \$1,200 to remove the tree and stump at 2312 E Converse. Trustee Koehne seconded the motion.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

Lake Area Disposal provide the Board with a bid on the junk pick up for the amount of \$6,500.00 which is \$10 per households based on 650 homes in the Village, for July 18th for the south side of the Village along with both sides of North Grand and July 25th for the North side of the Village. Lake Area Disposal has in the past adjusted the bid if there is not a significant amount of trash collected.

A motion was made by Trustee Jarrett to accept the bid from Lake Area Disposal in the amount of \$6,500 for junk pickups on July 18th and July 25th, 2020. Trustee Koehne seconded the motion.

Trustee Koehne asked if we have ever bid this out to the other trash collectors. Trustee Larson stated dumpsters are hard to come by at the moment. Trustee Koehne stated that they do the pickup by garbage truck and not a dumpster. President Ochs stated we can table it if you want to obtain other bids. Trustee Koehne stated no if everyone is happy with the current waste hauler than maybe next year we can obtain bids.

Roll Call Vote:

AYES: Trustee Hoehn, Jarrett, Koehne, Larson, Nation

The motion carried.

ADJOURNMENT

A motion was made by Trustee Hoehn to adjourn the meeting. The motion was seconded by Trustee Jarrett.

Meeting adjourned 7:15pm

VILLAGE OF GRANDVIEW
2377 E. Reservoir – Springfield, IL 62702
PHONE: 217-528-7624 – FAX: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY, June 02, 2020 @ 5:30 P.M.
GRANDVIEW MUNI BUILDING
1620 N. MILTON, SPRINGFIELD**

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS
PRESIDENTS REPORT-

Treasurer and Deputy Clerk resignation announcement.

VILLAGE DEPUTY CLERK-
VILLAGE TREASURER –
STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne

Building Permits & Zoning-

Streets & Equipment- Mike Hoehn

Water- Rick Larson

Discussion and modification of water delinquent-shut off letter.

Discussion and quotes and selection of Village Auditor.

Discussion on delinquent water bills and how to proceed from Covid grace period.

Police & Human Resources- Diana Jarrett

Old Business:

Discussion of Office Administrator benefits.

New Business:

Discussion and vote to authorize Village expenditures pending adoption of appropriations ordinance.

Discussion and assignment of Deputy Treasurer.

Discussion and assignment of Deputy Clerk.

Executive Session: personnel, pay raises

POSTED **Sunday, May 31, 2020 @ 1:00 P.M.**

MINUTES
Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
June 02, 2020
5:30 PM

CALL TO ORDER

President Ochs called the meeting of **June 02, 2020** of the Village of Grandview Board of Trustees to order at 5:30pm.

ROLL CALL

Present:

President Ochs

Trustees Diana Jarrett, Rick Larson, Gary Nation, Kenny Koehne

Treasurer

Clerk

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Public -

Bob Bartletti of 2111 N. Grand informed the Board of the disrepair, tash, tall grass and weeds of the property at 2101 North Grand Ave East. He informed the board of the foul smell and roaches that have made their way to his home next door. He would like more attention to resolving these issues. The board informed him that we are currently having citations written to try and force compliance. We will be pursuing a fix or fatten remedy.

Vickie Kean of 2245 Cincinnati, No comment, is observing.

Carol Viger of 2249 East Keys. Informed the board of tall grass and weeds, trash, dog barking and loud profane music at 2253 East Keys Ave. She stated she has had enough and wants this situation corrected. Trustee Nation will check out trash and tall grass and send letter for compliance. The Chief Tom Hiatt stated that his Department will act on the barking dog.

Kevin Kuhn, Village of Grandview Street Engineer - Kevin Kuhn came to the meeting to discuss the different grants that are being made available and our options for street repair. After discussing our streets and the street plan from 2014 he will make a more detailed observation of the streets most in need of repair and estimated costs. He also discussed and answered questions as to methods, longevity of repairs and estimated costs of our streets. The Village Board will also make observations on our streets and which ones should be given attention first.

Approval of Minutes

May 19th 2020 Regular Meeting Minutes

President Ochs asked for Board discussion of changes or concerns to be made to minutes.

A motion was made by Trustee Nation to approve Minutes as printed for May 19th, 2020

Motion seconded by Trustee Koehne.

Roll Call Vote:

Ayes: Trustee, Jarrett, Larson, Nation, Koehne

Approval of Bills

A motion was made by Trustee Jarrett to approve bills, motion seconded by Trustee Larson

Roll Call Vote:

Ayes: Trustee Jarrett, Larson, Nation, Koehne

Presidents Report –

- Notice of Treasurer Lisa Cave resignation.
- Notice of first Rebuild Illinois MFT extra payment of \$15,000 has been received.
-

Reports from Village Departments

Recycling & Public Health and Safety - Trustee Gary Nation

- Trustee Nation stated that the white car on Monica Lane has been removed.
- Trustee Nation Stated that he is working with Chief Hiatt to get the vehicles removed from Wesley and North Grand.

Public improvements, Municipal Building & Recreation - Kenny Koehne

- Stated that PHP will be removing the tree at 2312 E. converse
- Continuing search of information on park benches.

Building Permits & Zoning –

- Fence permit approved for 2169 North Grand Ave. East It is a replacement.

Streets & Equipment- Trustee Mike Hoehn

Water- Rick Larson

- Rick led a discussion on the form letter that is sent out for delinquent billing. A motion was made by Trustee Nation and seconded by Trustee Jarrett
The motion carried with AYES- Koehne, Jarrett, Larson, Nation. 0 nays
- Rick led a discussion on the engagement of a Village Auditor it was narrowed down To R.W. Hickman. Board also gave approval to hire back Lisa to assist with the audit if needed. A motion was made by Trustee Nation and seconded by Trustee Larson. The motion carried with AYES- Koehne, Jarrett, Larson, Nation
- Rick led a discussion on procedure to recover past due water and sewer bills that had occurred during the Covid grace period. A letter will be drafted and sent to the past due accounts.

Police and Human Resources –

- A Village incident report was noted and we had 214 police incidents.
- It was noted that our Officer presence was doubled during the protest events to keep our Village safe.

Old Business –

- **Office Administrators status as PT/FT. Trustee Larson stated all he wants is that the minutes entered on web site. Vickie Kean gave a historical account of Administrator hiring and status of personnel ordinance.**

New Business –

- **Discussion to approve Village expenditures pending our appropriation ordinance was had and a motion by Trustee Larson and a second by Trustee Nation. The motion carried with AYES – Trustee Koehne, Jarrett, Larson, Nation.**
- **Discussion to appoint Trustee Larson as Deputy Treasurer. A motion was made by Trustee Koehne and seconded by Trustee Nation. The motion carried with AYES – Trustee Koehne, Jarrett, Larson, Nation.**
- **Discussion to approve Deputy Clerk appointment President Ochs. Motion made by Trustee Jarrett and seconded by Trustee Larson. AYES – Trustee Koehne, Jarrett, Larson, Nation.**
- **A discussion was had as to annual pay raise for Village employees. After deliberation it was decided that 2% pay raise would be given as of June 1st, 2020. Motion made by Trustee Nation and seconded by Trustee Koehne. Ayes - Trustee Koehne, Jarrett, Larson, Nation.**

Adjournment of Meeting - Motion made by Trustee Koehne and seconded by Trustee Nation.

Meeting adjourned at 7:18 pm

VILLAGE OF GRANDVIEW
2377 E. Reservoir – Springfield, IL 62702
PHONE: 217-528-7624 – FAX: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY, June 16, 2020 @ 5:30 P.M.
GRANDVIEW MUNI BUILDING
1620 N. MILTON, SPRINGFIELD**

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS
PRESIDENTS REPORT-

VILLAGE DEPUTY CLERK-
VILLAGE TREASURER –
STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne
Discussion of park benches and cost of replacement.

Building Permits & Zoning-

Streets & Equipment- Mike Hoehn

Water- Rick Larson

Police & Human Resources- Diana Jarrett

Old Business:

New Business:

- An ordinance for the Intergovernmental agreement between Sangamon County and Grandview Regarding Dangerous Buildings.

Executive Session:

POSTED **Sunday, June 14, 2020 @ 1:00 P.M.**

MINUTES

**Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
JUNE 16, 2020**

CALL TO ORDER

President Ochs called the June 16, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:30pm.

ROLL CALL

Present:

President Ochs

Trustees Diana Jarrett, Kenny Koehne, Rick Larson, Gary Nation

Attorney Craven

Absent:

Trustee Mike Hoehn

Pledge of Allegiance

President Ochs led all those present in the Pledge of Allegiance

Visitors Acknowledgement

Vickie Kean - in attendance to listen and observe

Ty Windett – late attendee. Wanted to discuss how the Police handled serving him paperwork regarding removal of a derelict vehicle on his property. Among his concerns were that he felt he was being treated as a suspect rather than a victim due to a firearms magazine being found in the vehicle and his needing to provide a valid FOID card. Chief Hiatt explained that in the State of Illinois, a FOID card is required to possess a firearm and/or ammunition. Mr. Windett also had concerns regarding the way the officer loudly knocked on his door. The Chief explained that the officer may have rung the doorbell and did not receive an answer, so they knocked loudly to get someone's attention inside. Mr. Windett also expressed interest in a Village Auditor position. President Ochs explained that we have an open Treasurer position and that he was welcome to fill out an application and provide a resume to be considered for the position.

Approval of Minutes

June 2, 2020 Regular Meeting Minutes

President Ochs asked for Board discussion of changes or concerns to be made to the minutes.

A motion was made by Trustee Jarrett to approve the Minutes of the June 2, 2020 meeting as amended. Motion seconded by Trustee Larson.

Roll Call Vote:

AYES: Trustee Jarrett, Koehn, Larson, Nation

The motion carried.

Approval of Bills

A motion was made by Trustee Nation to approve bills, motion seconded by Trustee Koehne.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation

The motion carried.

PRESIDENT'S REPORT

- Nothing to report

VILLAGE DEPUTY CLERK- PETE OCHS

- Nothing to report

DEPUTY TREASURER – RICK LARSON

- Reported that the direct deposit for the Village employees was a day late due to not getting the payroll processed in time.
- Reported that we have a couple of candidates for the Treasurer position to talk with

REPORTS FROM VILLAGE DEPARTMENTS

Recycling & Public Health and Safety- Trustee Gary Nation

- Sent out more letters regarding grass needing mowed
- Update on 2101 N Grand – received paperwork from the County Health Department on what we need to do to move forward with action on that building. Trustee Nation reported that there is an application that needs to be completed and sent in with a \$125 payment. He will work with the Chief and Attorney Craven to get that completed & sent back in.

Public Improvements, Municipal Building & Recreation- Trustee Kenny Koehne

- Trustee Koehne reported that he had identified several styles of benches to be reviewed by the Trustees and get their input. He passed the books around and would leave them at the Village Office for anyone to look at prior to the next meeting.

Building Permits & Zoning-

- Nothing to report

Streets & Equipment- Trustee Mike Hoehn

- Absent.

Water- Trustee Rick Larson

- Reported that there are still a high number of past due water bills that are being addressed.
- Discussed the new shut off letter that will start going out.
- Discussed a letter going out to all residents with past due water bills. We will offer them the opportunity to begin making weekly payments to cover any arrears they have. They must also keep paying their current water bills as well. We are going to allow them to pay 10% per week over the course of the next 10 weeks. If they miss a weekly payment, then we will proceed with shutting off water service to them.

Police & Human Resources- Trustee Diana Jarrett

- Chief Hiatt commented on new training that the Officers will be going through regarding the use of non-lethal force and training regarding race relations.

OLD BUSINESS

Discussion was made about talking to the Street Department employees about cleaning the Muni building after meetings. President Ochs stated he would do that.

Discussion was made regarding the S-10 pickup truck at the streets garage lot. We had voted to get rid of it and it is still sitting there. It was discussed to just contact a junk hauler and get rid of it.

NEW BUSINESS

Discussed an Ordinance for the Intergovernmental Agreement between Sangamon County and Grandview Regarding Dangerous Buildings. This ordinance is in response to the Building at 2101 N Grand and outlines the steps that we need to take to move forward.

Motion was made to approve the ordinance by Trustee Nation and seconded by Trustee Koehne.

Roll Call Vote:

AYES: Trustee Jarrett, Koehne, Larson, Nation,

The motion carried.

Attorney Craven also indicated that he and Lisa Cave had been working on developing an agreement to move the annexation of Grandview into the Springfield city limits forward. There was a lot of discussion including the strong feelings of the board members that the residents of Grandview have an opportunity to provide their input on this very important decision. Trustee Larson indicated he did not feel the board members could take any kind of position on this issue without first hearing from the residents of the Village. He also indicated that conversations he has had with residents that he has come into contact with while out in the community have not been supportive of such an annexation. With COVID restrictions a community meeting is not possible, utilizing the internet is also not a good option as not all residents have access or know how to use the internet. Questions were raised as to why this had to be done now, why such a hurry is there. Attorney Craven indicated that in order for there to be a referendum on the November ballot an agreement would have to be developed by August. It was agreed to put this issue on hold at this time.

ADJOURNMENT

Prior to Adjournment, President Ochs announced to the Board the he was resigning his office effective June 30, 2020, or as soon as a new President is seated.

A motion was made by Trustee Koehne to adjourn the meeting. The motion was seconded by Trustee Nation.

Meeting adjourned 6:11pm

VILLAGE OF GRANDVIEW
2377 E. Reservoir – Springfield, IL 62702
PHONE: 217-528-7624 – FAX: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES:
TUESDAY, JULY 7, 2020 @ 5:30 P.M.
GRANDVIEW VILLAGE OFFICE
2377 E RESERVOIR, SPRINGFIELD**

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS
PRESIDENTS REPORT-
 Review quotes for shredding services
 Review quotes for website upgrade

VILLAGE CLERK -

VILLAGE TREASURER –

ATTORNEY -

STANDING COMMITTEES:

Recycling & Public Health and Safety- Gary Nation

Public Improvements, Municipal Building & Recreation- Kenny Koehne
 Follow up discussion of park benches and cost of replacement
 Update on quotes for AC repair/replacement
 Review quotes for rekeying locks at Village office

Building Permits & Zoning-

Streets & Equipment- Mike Hoehn

Water- Rick Larson
 Update on collections for past due water bills due to COVID-19

Police & Human Resources- Diana Jarrett
 Review quotes for accessories for Ford squad car

Old Business:
 Update on Dangerous Building paperwork filing

New Business:
 Recommendation and approval of Trustee to fill (1) vacancy on the board
 Discussion and approval of ordinance Relating to Speed Restrictions
 Discussion and approval of ordinance authorizing Village expenditures pending adoption of annual appropriations
 Review new committee assignments

Executive Session:

POSTED **Friday, July 3, 2020 @ 1:00 P.M.**

Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
July 7th, 2020

Minutes

CALL TO ORDER

President Larson called the July 7th, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:45pm.

ROLL CALL

Present:

President Rick Larson

Attorney Don Craven

Trustees Kenny Koehne, Diana Jarrett, Gary Nation

Treasurer Dori Elsila

Clerk Alicia Reeves

Pledge of Allegiance

President Larson led all those present in the Pledge of Allegiance

Acknowledgement of Public

Vickie Kean

New Business

President Larson nominates Vickie Kean to fill the vacant trustee position. Motion was made by trustee Nation and seconded by trustee Jarrett.

Approval of Minutes

June 16th, 2020 Regular Meeting Minutes

President Larson asked for Board discussion of changes or concerns to be made to minutes.

A motion was made by Trustee Nation to approve minutes Motion seconded by Trustee Koehne.

Roll Call Vote:

Ayes: Trustees Jarrett, Kean, Nation, Koehne

A motion was made by Trustee Jarrett to approve bills, motion seconded by Trustee Kean

Roll Call Vote:

Ayes: Trustee Jarrett, Kean, Nation, Koehne

President's Report

-Website upgrade tabled until next meeting

Village Clerk

New Clerk Alicia Reeves

Village Treasurer

Still getting things reconciled and put in order. She is breaking down financial reports by department.

Reports from Village Departments

Recycling & Public Health and Safety- Gary Nation

- Sent out 12 more letters for grass being too tall
- Sent out a 10 day letter to 2257 Reservoir for trash, etc
- The truck that has been sitting is going to junk yard
- Discussion was had about trash all over the village and it needing cleaned up.

A motion was made by Trustee Nation and seconded by Trustee Kean to change shred service to Affordable Shred.

Roll Call Vote

Ayes: Trustee Jarrett, Kean, Nation, Koehne

Public improvements, Municipal Building & Recreation- Kenny Koehne

Motion was made by Trustee Nation and seconded by Trustee Jarrett to give Trustee Koehne a \$1000 budget to secure two parkbenches

Roll Call Vote:

Ayes: Trustee Jarrett, Kean, Nation, Koehne

Motion was made by Trustee Kean to get locks changed by A-1 Lock. Motion seconded by Trustee Nation.

Roll Call Vote:

Ayes: Trustee Jarrett, Kean, Nation, Koehne

- Quotes for A/C repair tabled.

Building Permits & Zoning-

- Need to find out who owns empty lots and send letters to them. .

Streets & Equipment- absent

Water- President Larson

- Residents are being allowed to pay 10% of their passed due balance. If a payment is missed their services are shut off. This tactic seems to be working as people are able to pay small amounts. This is 10 weeks plus their regular bill.

Police and Human Resources- Diana Jarrett

Motion was made by Trustee Kean and seconded by Trustee Nation to approve \$5437.26 to get wiring, etc done on squad car.

Roll Call Vote:

Ayes: Trustee Jarrett, Kean, Nation, Koehne

Motion was made by Trustee Nation and seconded by Trustee Jarrett to accept ordinance amending section 7-4-5 relating to speed restrictions.

Roll Call Vote:

Ayes: Trustee Jarrett, Kean, Nation, Koehne

- Speed limit will now be 20 mph except on North Grand Avenue, Albany and Wolfe Streets.

Motion was made by Trustee Kean and seconded by Trustee Nation to purchase 10 new speed limit signs.

Roll Call Vote:

Ayes: Trustee Jarrett, Kean, Nation, Koehne

Old Business

- Dangerous building-2101 North Grand Ave, the paperwork has been filed and a check sent to the county

New Business

Motion was made by Trustee Jarrett and seconded by Trustee Koehne to adopt the annual appropriations ordinance.

Roll Call Vote:

Ayes: Trustee Jarrett, Kean, Nation, Koehne

Motion was made by Trustee Jarrett and seconded by Trustee Koehne to accept new standing committees.

Roll Call Vote:

Ayes: Trustee Jarrett, Kean, Nation, Koehne

Adjournment

Motion was made by Trustee Kean and seconded by Trustee Jarrett to adjourn the meeting.

VILLAGE OF GRANDVIEW
2377 E. RESERVOIR – SPRINGFIELD, IL 62702
PHONE: 217-528-7624 FAX: 217-528-9690

GRANDVIEW BOARD OF TRUSTEES
TUESDAY JULY 21, 2020 @ 5:30 P.M.
GRANDVIEW MUNICIPAL BUILDING
1620 N MILTON, SPRINGFIELD

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS

PRESIDENT'S REPORT:

UPDATE ON EMAIL ADDRESSES
UPDATE ON WEBSITE
UPDATE ON NEW LOCKS
UPDATE ON SHREDDING SERVICE
DISCUSS PROJECT BOARD

VILLAGE CLERK:

VILLAGE TREASURER:

DISCUSSION OF MEETING WITH COMMITTEE CHAIRS FOR 2021 BUDGET

STANDING COMMITTEES

RECYCLING & PUBLIC HEALTH AND SAFETY:

PUBLIC IMPROVEMENTS, MUNICIPAL BUILDING & RECREATION – KENNY KOEHNE
FOLLOW UP ON PARK BENCHES
UPDATE ON AC QUOTES

BUILDING PERMITS & ZONING: MIKE HOEHN

STREETS & EQUIPMENT – GARY NATION

DISCUSSION ON REPLACING ORANGE TRUCK
DISCUSSION OF HIRING SEASONAL HELP FOR CLEANUP

WATER – VICKIE KEAN

POLICE & HUMAN RESOURCES – DIANA JARRETT

OLD BUSINESS:

UPDATE ON DANGEROUS BUILDING FILING
UPDATE ON SPEED LIMIT SIGNS

NEW BUSINESS:

2020 STREET REHABILITATION ESTIMATE
REVIEW ORDINANCE 306 MAINTENANCE EMPLOYEE JOB DESCRIPTION

EXECUTIVE SESSION

POSTED SATURDAY July 18, 2020 @ 9:00 P.M.

VILLIAGE OF GRANDVIEW

2237 E. Reservoir Springfield, IL 62702

Phone: 217-528-7624 Fax: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES
TUESDAY, JULY 21 2020 @5:30PM
GRANDVIEW MUNICIPAL BUILDING
1620 N. MILTON AVE, SPRINGFIELD**

AGENDA

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC

MINUTES

BILLS

PRESIDENTS REPORT-

- Update on shredding services
- Project board
- Update on website

VILLAGE CLERK

VILLAGE TREASURER

- Discussion of meetings with Committee chairs to go over budgets

ATTORNEY

STANDING COMMITTEES:

Recycling & Public Health and Safety

Public Improvements, Municipal Building & Recreation

- Update on park benches
- Update on A/C repair/replacement

Building Permits and Zoning

Streets and Equipment

- Discussion of hiring seasonal help to get clean up going
- Research a truck to replace the Internationall before winter

Water

Police and Human Resources

Old Business-

- Update on Dangerous Building paperwork filing

New Business

- Review ordinance 306 Maintenance Employee job description
- July 2020 Street Rehabilitation estimate

Executive Session

POSTED Sunday July 19 @ 10am

MINUTES

Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
REGULAR BOARD MEETING
JULY 21, 2020

CALL TO ORDER

President Larson called the July 21, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:36 P.M.

ROLL CALL

Present:

President Larson

Trustees Kenny Koehne, Diana Jarret, Gary Nation, Vickie Kean

Clerk (MINUTES TRANSCRIBED BY CURRENT CLERK NUDO NOT PRESENT)

Pledge of Allegiance

President Larson led all those present in the Pledge of Allegiance.

Visitors Acknowledgement

None present

APPROVAL OF MINUTES

Trustee Kean advised clerk on how to correctly transcribe motions on minutes

A motion was made by Trustee Kean to change item from Recycling & Public Health & Safety Report should have been under the Presidents report. Trustee Nation second that motion.

AYES: Koehne, Jarrett, Nation, Kean

NAYS:

This motion carried.

A motion was made by Trustee Kean to approve the minutes as corrected. I heard no second motion on recorder. There was a vote taken

Roll Call Vote:

AYES: Koehne, Jarrett, Nation, Kean

Nays:

This is a Failed Motion.

APPROVAL TO PAY BILLS

Trustee Jarrett made a motion to pay the bills Trustee Kohen second that motion

Roll Call Vote:

AYES: Trustee Koehne, Jarrett, Nation, Kean

NAYS:

The motion carried.

PRESIDENT'S REPORT

Use Grandview emails for Grandview business not personal.

Updated website

New locks installed one key for all doors.

Shred service picked up box we should be receiving a bill in the near future.

Project board hung in the village.

Talked to Trustee Hoene said he was going to resign his Trustee position for the village. Asked Trustee Hoene for his resignation letter that we have yet to receive.

VILLAGE CLERK –

Nothing to report

TREASURER-DORI ELSILA

Almost has the system figured out

Started working on the budget

President Larson asked Department chairs to meet with Dori.

REPORTS FROM THE VILLAGE DEPARTMENTS

Recycling & Public Health & Safety-

President Larson had nothing to report

Trustee Nation mentioned the Chief is going to Hand deliver 10 Day Notices to two homes

The other 3 letter that were sent out complied.

President Larson noted that on a few occasions residents around the village have called and stated they appreciate and notice the effort to clean the village up.

Public Improvements, Municipal Building & Recreation-Trustee Kenny Koehne

Trustee Koehne stated that he was handed one bid and one bid is in his box at office for the a/c units at the office and the Municipal Building to be replaced or repaired. Not sure exactly what these are. Previous staff was working on this issue.

Board should get more bids Trustee Kean had a recommendation for a repair guy will give him a call.

Building Permits & Zoning-

President Larson nothing to report

Streets & Equipment-Trustee Gary Nation

Asked his workers to tend to the ditches and limb trimming

Ordered signs

Trustee Koehne suggest to the board that there be a stop sign installed at the intersection of Converse & Wesley.

Trustee Nation made a motion to put a stop sign up at the intersection of Converse & Wesley. Trustee Kean second that motion.

Roll Call Vote:

AYES: Trustee Koehne, Jarrett, Nation, Kean

NAYS:

This motion carried

President Larson added that stop signs were surveyed and results should be in sometime in the near future.

A flag needs to be added to the new stop sign when installed.

President Larson added that the orange truck is costing the village too much money in on going repairs suggest to the board to look into the purchase of another to fit the needs of the village.

Trustee Koehne suggest to board to check out the state bid for truck

Junk truck sold.

President Larson suggest to board to get a check list of items that can help with the up keep of all equipment.

Streets & Equipment-Trustee Gary Nation

Trustee Nation wanted to discuss the need for seasonal help. Village needs the extra attention. Trustee Kean agrees

Trustee Kean suggest to the board to come up with some sort of a work order flow for the office.

Trustee Nation made a motion to hire two season employees 18 years of age or older at the pay rate of \$10.00/hr. and no more than 32 hours per week. Trustee Kean second that motion.

Roll Call Vote:

AYES: Trustee Kohene, Jarrett, Nation, Kean

NAYS:

This motion carried.

Water- Trustee Kean

Small water leak 2300 Block Converse

4 Starnes major leak Grandview crew was able to observe the repairs being made and also a little bit of hands on training which is great for our village works.

A/C unit at office repaired

Police & Human Resources-Trustee Diana Jarrett

Trustee Jarrett has nothing to report

Police Chief added that the recreational marijuana will be sold more days a week now and has made sure that Grandview police show their presence. No issues with this so far.

Officer replaced own windshield wipers to save money

Trend of cars on converse and keys officers are aware

Chief on vacation next week left information for the chief in charge.

OLD BUSINESS

Sangamon county reached out to the village about an unsafe structure that report to them by the village. They gave the info to public health and the states office waiting on them to get back with the village.

Speed limit signs

NEW BUSINESS

2020 streets quoted the village to do all the streets south of North Grand 530,610 President Larson is in contact with city about grants to help and see what other resources are out there for municipals

Get more quotes for the road and include the township

Looking to change ordinance 306 Revision to Maintenance Employees Job Description.

ADJOURNMENT

A motion was made by Trustee Kean to adjourn the meeting. Trustee Jarret second that motion.

Roll Call Vote:

AYES: Trustee Koehne, Jarrett, Nation Kean

Meeting Adjourned 6:50 P.M.

VILLAGE OF GRANDVIEW
2377 E. RESERVOIR – SPRINGFIELD, IL 62702
PHONE: 217-528-7624 FAX: 217-528-9690

GRANDVIEW BOARD OF TRUSTEES
TUESDAY AUGUST 4, 2020 @ 5:30 P.M.
GRANDVIEW MUNICIPAL BUILDING
1620 N MILTON, SPRINGFIELD

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS

PRESIDENT'S REPORT:

UPDATE ON STOP SIGNS AT WESLEY/CONVERSE
DISCUSS APPROVE NEW TRUSTEE

VILLAGE CLERK:

VILLAGE TREASURER:

FINANCING OPTIONS FOR ORANGE TRUCK REPLACEMENT

STANDING COMMITTEES

RECYCLING & PUBLIC HEALTH AND SAFETY: VACANT

PUBLIC IMPROVEMENTS, MUNICIPAL BUILDING & RECREATION – KENNY KOEHNE
UPDATE ON PARK BENCHES

BUILDING PERMITS & ZONING: VACANT

STREETS & EQUIPMENT – GARY NATION
DISCUSSION ON REPLACING ORANGE TRUCK
UPDATE ON SPEED LIMIT SIGNS

WATER – VICKIE KEAN

POLICE & HUMAN RESOURCES – DIANA JARRETT

OLD BUSINESS:

DISCUSS & APPROVE ORDINANCE 306 REVISION TO MAINTENANCE EMPLOYEE JOB DESCRIPTION

NEW BUSINESS:

DISCUSS CHILDREN AT PLAY SIGNS

EXECUTIVE SESSION

POSTED Sunday, August 2, 2020 @ 3:00 P.M.

VILLAGE OF GRANDVIEW
2377 E. RESERVOIR – SPRINGFIELD, IL 62702
PHONE: 217-528-7624 FAX: 217-528-9690

GRANDVIEW BOARD OF TRUSTEES
MONDAY AUGUST 10, 2020 @ 5:00 P.M.
GRANDVIEW MUNICIPAL BUILDING
1620 N MILTON, SPRINGFIELD

5:00 P.M.

CLOSED MEETING FOR INTERVIEW FOR SEASONAL MAINTENANCE WORKER POSITION

5:30 P.M.

SPECIAL BOARD OF TRUSTEES MEETING

AGENDA:

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC

NEW BUSINESS:

DISCUSS APPLICANT(S) FOR SEASONAL MAINTENANCE WORKER POSITION

DISCUSS AND APPROVE A BUDGET FOR THE PURCHASE OF A REPLACEMENT PLOW/SALT TRUCK

EXECUTIVE SESSION

POSTED Saturday, August 8, 2020 @ 3:00 P.M.

MINUTES

**Grandview Board of Trustees Meeting
2377 E. RESERVOIR, GRANDVIEW, IL 62702
SPECIAL BOARD MEETING
AUGUST 10, 2020**

CALL TO ORDER

President Larson called the August 10, 2020 meeting of the Village of Grandview Board of Trustees to order at 5:30 P.M.

ROLL CALL

Present:

President Larson

Trustees Kenny Koehne, Diana Jarret, Gary Nation, Vickie Kean

Clerk Sabrina Nudo

Pledge of Allegiance

President Larson led all those present in the Pledge of Allegiance

Visitors Acknowledgement

Countney Bell is here to observe she is interested in the open trustee position.

NEW BUSINESS

Trustee Kean made a motion to move to executive session Trustee nation second that motion.

AYES: Trustee Chatman, Koehne, Jarrett, Nation, Kean

NAYS:

The Motion Passed

Trustee Jarrett made a motion to leave executive session to go to special session Trustee Kean second that motion.

AYES: Trustee Chatman, Koehne, Jarrett, Nation, Kean

NAYS:

The motion passed

Trustee Nation made a motion to hire Blaise Rosario as part time publics works dept at \$10.00 Hours to be determind. Trustee Kean second the motion.

AYES: Trustee Chatman, Koehne, Jarrett, Nation, Kean

NAYS:

The motion passed

President Larson discussed a few options for the sale of the orange truck.

Motion to approve a 50,000 budget for the purchase of a replacement plow/salt truck

AYES: Trustee Chatman, Koehne, Jarret, Nation, Kean

NAYS:

The Motion Carried

A motion was made by Trustee Jarrett to move into executive session Trustee Nation second that motion

Roll Call Vote:

AYES: Trustee Koehne, Jarrett, Nation, Chatman

NAYS:

The motion carried.

A motion was made by Trustee Nation to leave executive session to go back to regular session Trustee Koehne second that motion.

Roll Call Vote:

AYES: Trustee Koehne, Jarret, Nation, Chatman

NAYS:

The motion carried.

A Motion was made by Trustee Nation to offer Andrew Duffy a position on the Grandview street crew at the pay rate of \$ 10.00 /hour no more than 32 hours per week. Trustee Jarrett second that motion.

Roll Call Vote:

AYES: Trustee Koehne, Jarrett, Nation, Chatman

NAYS:

The motion carried.

ADJOURNMENT

A motion was made by Trustee Nation to adjourn the meeting. Trustee Koehne second that motion.

Roll Call Vote:

AYES: Trustee Koehne, Jarrett, Nation, Chathman

Motion Carried

Meeting Adjourned 5:37 p.m.

VILLAGE OF GRANDVIEW
2377 E. RESERVOIR – SPRINGFIELD, IL 62702
PHONE: 217-528-7624 FAX: 217-528-9690

GRANDVIEW BOARD OF TRUSTEES
TUESDAY AUGUST 18, 2020 @ 5:30 P.M.
GRANDVIEW MUNICIPAL BUILDING
1620 N MILTON, SPRINGFIELD

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS

PRESIDENT'S REPORT:
Approve appointment of new trustee
Update on audit

VILLAGE CLERK: SABRINA NUDO

VILLAGE TREASURER: DORI ELSILA
Update on budget

STANDING COMMITTEES

RECYCLING & PUBLIC HEALTH AND SAFETY: CARRIE CHAPMAN

PUBLIC IMPROVEMENTS, MUNICIPAL BUILDING & RECREATION – KENNY KOEHNE
Update on park bench removal/install

BUILDING PERMITS & ZONING: VACANT

STREETS & EQUIPMENT – GARY NATION
Update on plow truck
Update on seasonal help

WATER – VICKIE KEAN
Update on a/c unit

POLICE & HUMAN RESOURCES – DIANA JARRETT

OLD BUSINESS:
Review/approve update to ordinance 306

NEW BUSINESS:
Seek volunteers to form a committee to review personnel policies
Review/ approve ordinance regarding statewide face covering rules

EXECUTIVE SESSION

POSTED Sunday, August, 2020 @ 3:00 P.M

MINUTES

Grandview Board of Trustees Meeting
GRANDVIEW MUNICIPAL BUILDING
1620 N. MILTON GRANDVIEW, IL 62702
REGULAR BOARD MEETING
AUGUST 18, 2020

CALL TO ORDER

President Larson called the August 18, 2020 Village of Grandview Board of Trustees to order at 5:30 p.m.

ROLL CALL

Present: President Larson, Clerk Nudo, Trustee Chapman, Koehne, Jarrett, Nation, Kean

Pledge of Allegiance

President Larson led the pledge of allegiance of all in attendance.

Visitors Acknowledgement

Mr. Caldwell is present and is here to see what is being discussed at the meeting and discuss issues from a neighbor. She wanted information about the neighborhood watch program. President Larson said we would look in to rebooting the program. Mr. Caldwell would also like to see the newsletter comeback to the village.

Ms. Giger is present and is here to express her concerns about a neighbor. She suggested cameras on utility poles.

APPROVAL OF MINUTES

Motion was made by Trustee Jarrett to accept the July 21, 2020 minutes as corrected. Trustee Kean second that motion

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean

NAYS:

This motion carried.

Motion was made by Trustee Kean to accept the August 4, 2020 minutes as corrected. Trustee Jarrett second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean

NAYS:

This motion carried.

APPROVAL TO PAY BILLS

Trustee Kean made a motion to pay the bills. Trustee Nation second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean

NAYS:

This motion carried

PRESIDENT'S REPORT

Motion made by Trustee Kean to appoint Courtney Bell to replace Trustee Mike Hoehn as Building Permits & Zoning Trustee. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean

NAYS:

This motion carried.

Auditors came in last week requesting more information from Treasurer Elsila to assist their audit needs.

More updates to come.

VILLAGE CLERK –SABRINA NUDO

Clerk Nudo reported that from the July 21, 2020 Board of Trustees meeting the motion to approve the amended minutes. There was a motion that failed because there was not a second to the motion.

TREASURER-DORI ELSILA

Making progress on budget confident will have an update next meeting

Should have an update for department heads regarding their individualized budget soon.

Talked to the bank about truck loan and he said either way we want to go with financing would be fine.

Later discussion will be held about that.

The bank lost two of our bank bags and deposit slips. The bank will correct their error.

REPORTS FROM THE VILLAGE DEPARTMENTS

Recycling & Public Health & Safety-Carrie Chapman

Trustee Chapman sent out numerous letters to homes not in compliance

2137,2134,2264,2269,2136(last notice),2304 Converse, 2233,2317,2316(received letter from public health) Reservoir St.

Trustee Nation suggested a dump for 2304 converse.

Public Improvements, Municipal Building & Recreation-Trustee Kenny Koehne

Trustee Koehne is to be notified when the municipal building is rented.

Will talk to employees regarding cleaning the municipal building.

Benches at Muni should be installed soon.

The urinal in the men's bathroom at the Muni building is not functioning properly Luke said he would call Eddington's for a repair quote in the next few days.

Further discussion about the parking at Muni.

Trustee Koehne suggest time for Muni rental to be changed so the village staff will have time to clean.

President Larson will check into revising the rental agreement lease.

Building Permits & Zoning-

President Larson had nothing to report.

Streets & Equipment-Trustee Gary Nation

Talked to Mayor of Clearlake Township they are interested in buying the truck. Gave him a price. The mayor must discuss this with his board for approval. He will get back in touch with us.

President Larson suggests looking into proper signage regarding parked cars in street for snow emergency.

There is a tree located at 2112 Cincinnati, this is second time limb fell on Grandview's property asked board to consider taking tree out completely out.

Motion made by Trustee Kean to approve the three lowest bids to remove the tree. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean

NAYS:

That motion carried.

Andrew and Jared stepped up while the other employee was out.

Water- Trustee Kean

Starnes leak taken care of

Looking at Monica St. leak its buckling sidewalk we are going to call Julie to determine who property the leak is on.

Trustee Kean is going to talk to Heather regarding the credit from C.W.L.P.

Rich Gachenbuger inspected the a/c units at the Muni and office he determined that three out of the five needs replaced. Police dept a/c needs maintenance. South unit at Muni is ok.

Going to get bid sheet made up for a/c units to be replaced and other units to be serviced.

Police & Human Resources-Trustee Diana Jarrett

Trustee Jarrett went over incident report for police department.

Chief reported on residence that he and is officers are aware about.

Police Chief expressed his personnel needs. Chief made a few suggestions to board regarding staffing.

Board to review if feasible.

OLD BUSINESS

An ordinance amending ordinance 306 (job description for street department)

A motion was by Trustee Kean to amend ordinance 306. Trustee Koehne second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean

NAYS:

This motion carried.

NEW BUSINESS

Trustee Jarrett, Chapman Kean are to meet to discuss personnel policies.

Trustee Nation made a motion to pass face covering ordinance. Trustee Nation second that motion.

AYES: Trustee Chapman, Jarrett, Nation, Kean

NAYS: Trustee Koehne

This motion carried.

A motion was made by Trustee Nation to make 2253 E. Keys a nuisance resident of the village. Trustee Chapman second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean

NAYS:

This motion carried

ADJOURNMENT

Meeting Adjourned at 7:22 P.M.

VILLAGE OF GRANDVIEW
2377 E. RESERVOIR – SPRINGFIELD, IL 62702
PHONE: 217-528-7624 FAX: 217-528-9690

GRANDVIEW BOARD OF TRUSTEES
TUESDAY SEPTEMBER 1, 2020 @ 5:30 P.M.
GRANDVIEW MUNICIPAL BUILDING
1620 N MILTON, SPRINGFIELD

AGENDA:

ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC-

- ⬇ Gary Budd, Springfield Township Supervisor

MINUTES
BILLS

PRESIDENT'S REPORT:

- ⬇ Discussion to improve the welcome to Grandview signage

VILLAGE CLERK: SABRINA NUDO

VILLAGE TREASURER: DORI ELSILA

- ⬇ Update on audit
- ⬇ Update on budget

STANDING COMMITTEES

RECYCLING & PUBLIC HEALTH AND SAFETY: CARRIE CHAPMAN

- ⬇ Update on 2136 E Converse
- ⬇ Discuss 2240 E Enterprise

PUBLIC IMPROVEMENTS, MUNICIPAL BUILDING & RECREATION – KENNY KOEHNE

- ⬇ Update on park benches

BUILDING PERMITS & ZONING- COURTNEY BELL

STREETS & EQUIPMENT – GARY NATION

- ⬇ Update on plow truck
- ⬇ Update on tree removal
- ⬇ Status of Fly Dumping signs
- ⬇ Status of replacement signage

WATER – VICKIE KEAN

POLICE & HUMAN RESOURCES – DIANA JARRETT

- ⬇ Review data of adding a 4th full- time officer
- ⬇ Discussion on ice cream trucks in the village
- ⬇ Discussion moving Kirk Beatty to full time from part time
- ⬇ Discussion hiring of James Foxx as a part time officer

OLD BUSINESS:

- ⬇ Update from Personnel Policy Committee

NEW BUSINESS:

- ⬇ Discussion and approval of an ordinance to repeal ordinance 19-04 (An Ordinance Approving a Public Works Contract with Steven Scott Lawn Care, Inc.)

EXECUTIVE SESSION

POSTED FRIDAY, AUGUST 28, 2020 @ 5:00 P.M.

MINUTES

Grandview Board of Trustees Meeting
GRANDVIEW MUNICIPAL BUILDING
1620 N. MILTON GRANDVIEW, IL 62702
REGULAR BOARD MEETING
OCTOBER 6TH, 2020

CALL TO ORDER

President Larson called the October 6, 2020 Village of Grandview Board of Trustees to order at 5:30p.m.

ROLL CALL

Present: President Larson, Treasurer Elisa, Clerk Nudo, Trustee Chapman, Jarrett, Nation, Kean, Bell

Absent: Attorney Cravens

Pledge of Allegiance

President Larson led the pledge of allegiance to all in attendance.

Visitors Acknowledgement

Karen Schawb- Here to report her neighbor's yard has become a dumping ground. Sent pictures to the trustee. Wants to know the rules of the village. Trustee Chapman explained the timeline from the time she sends out a letter to when fines begin.

Rick Schawb- Here to report a lot of strange activity at neighbor's house that lives behind them. Stated that he has sent pictures to the police department.

Dan Caldwell- Here to see status of neighbors' address.

Rollie Cooper- Curious about the Stephens property.

Carol Giger- Here to report that her neighbors still has a lot of trash but believes they have trash service now.

APPROVAL OF MINUTES

Trustee Kean made a motion to accept the minutes. Trustee Nation seconds that motion

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

APPROVAL TO PAY BILLS

Trustee Nation made a motion to pay the bills. Trustee Koehne seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

PRESIDENT'S REPORT

Audit Update-Andy Wells

We ran into so some issues initially based on how your records are kept you guys use QuickBooks practice and are kept on cash basis when you guys have your financial statements done and the report comes out in accrual basis there's a lot of different things that go into accrual accounting as opposed to cash account cash base so basically how we start an audit is we request a trail balance from you and we can go down the trial balance and therefore supposed to audit the trail balance and your financial statement well your trial balance didn't have any of your accruals it should have basically your trial balance your books don't match with audit report as of May 31st 2019 and that's mainly due to the difference between the accrual and cash basis of the account. Canny has been doing your audits for a

long time but at the end of the audit cycle he would basically give you guys a bunch of adjustments actually who ever was keeping your book Lisa how much of adjustments to get your books in order to match QuickBooks to get you close to match your audit report going forward beginning balances for the next fiscal year should mask any balances for last fiscal year that's not the case with the books so basically for the last seven days I have been going thru books and we're trying to get everything adjusted so that your books match for your 5-31-2019 report says once we get that done we will be able to complete the audit for 2020 fairly quickly but that's kind of where we are right now iam mostly just working with Dori and with rick to get this stuff done we actually got the audit for this year at about 40% done. I would say we have another week or two weeks and then we should be completely done with it The major problem is try to get your book to match up with last year. There are over 100 adjustments that needed done and just because there are all these adjustments does not necessary mean there is something wrong. It just means the books were not kept up to what the report says. Should have done first board meeting in November.

Halloween-

Halloween is a go. We received guidelines to follow to make Halloween safe.

Project list Update-Street water – stated inventory for tools-started on sidewalks-big shortages on speed limit signs-signage coming along Police dept- start inventory of supplies next week- Water- Hvac is going 13th of month.

November meeting is on same night as election. We will change the board of trustee meeting that was scheduled for Tuesday Nov 3rd 5:30 p.m. to Monday Nov 9th 5:30 p.m.

Trustee Kean made a motion to change the meeting that was scheduled for Tuesday Nov 3, 2020 to Monday Nov 9th, 2020 5:30 at muni building. Trustee Jarret seconds the motion.

AYES: Trustee Chapman, Jarret, Kean, Nation, Koehne, Bell

NAYS:

This motion has carried

TREASURER-DORI ELSILA

Joseph E. Ludtke-BPA TROXELL

Mr. Ludtke stated that treasurer Dori contacted him regarding health insurance for village employees. He explained to the board the if they would switch over their current ppo plan to the bce plan would save the village money\$ 647.42 a month. If chosen Jan 1 is renewal date. A typical employer share should be 70 %. The village is absorbing a lot more than typical around 90%. President Larson stated we will discuss this with the board and hopefully decide next meeting.

Justin Knoedler-BOS

Currently no debt the bank. Trustee Nation presented the title Justin took a picture for record. Requested the board minutes where the \$50,000 amount as approved for purchase of the truck. The bank would like to keep loan to five year 3.75 interest rate got 3 year financial and also who is authorized on behalf of the village to sign for village debt those also need to be stated in meeting minutes. Stated the bank apricates the villages business.

VILLAGE CLERK –SABRINA NUDO

Clerk Nudo reported that she has taken on the task to digitize all the village ordinances. This will be a process but will provide updates until project is completed.

REPORTS FROM THE VILLAGE DEPARTMENTS

Recycling & Public Health & Safety-Carrie Chapman-

Keys St.- talked to public health they forwarded emails and got me in contact with another person have not heard back will follow up

President Larson stated to trustee chapman he had a call about recycling on the side of the house gave the address. Trustee chapman asked is there an ordinance about parking on lawns. President Larson stated he did not believe so.

Public Improvements, Municipal Building & Recreation-Trustee Kenny Koehne

Nothing to report. Trustee Koehne asked President Larson if there was an issue on cleanliness of Muni building. President Larson stated there was candy left on tables and one floor ext. Trustee Koehne wanted to know about muni hours. President Larson explained why that conversation was brought up for covid 19 cleaning procedures. There has been an issue with a crowd a muni where the police felt unsafe. Chief stated hopefully his officers will detour any illegal activity or large crowds.

Building Permits & Zoning-Courtney Bell-

Nothing to report

Streets & Equipment-Trustee Gary Nation-

Got ahold of Ron smith Springfield township he gave us some more dumping permits. Tree removed on Cincinnati PHP did a great job. Put up all but one welcome to Grandview sign. Everything is still not completed as signage. Missing a lot of speed limit sign in the village. We are short on hardware and posts. Found a truck around Chicago area. Jarred and Trustee Nation are going to look at the truck tomorrow.

Trustee Jarrett made a motion that Trustee nation can purchase up to \$1,500 for hardware and signposts. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Bell, Kean

NAYES:

This motion carried.

We are getting an estimate on the white truck front end to get worked on rusty estimate \$1,900 taking to wertz to get another estimate.

Water- Trustee Kean

Information the water service in your packets this it really is just pretty much to simplify our old application and it has all of the same information on it as the old application but it makes it very clear that in accordance with our ordinance landlords are responsible for the water bill that comes to their to their properties even if their tenant doesn't pay the old bill apply that they were only responsible if they signed this to get the lower deposit what they're actually doing to get the lower deposit is just giving a character reference for their tenant and guaranteeing it they're not getting themselves out of being responsible for the bill so I made it a little clearer on this new service application like I said it doesn't say anything new except that it was the it says the landlord is responsible.

we're trying to put together a procedural manual so that you know God forbid something happens to heather somebody can go sit down in her seat pick up this book and be able to fumble their way

through to doing what they need to do so that's what this first document is procedures for approving the water services procedures for billing the water services and the procedures for disconnecting the water services and the reason I put the disconnecting part on there was because I know in the past one of the issues that we kept having was you know Joe resident would come up to me or come to the board meeting and complain that my neighbor Sally and she got to get three months to pay her bills and I have to pay mine now to prevent shut off .that why we're trying to develop some policies and procedures that are followed by everyone so no matter if it's Joe and Sally you got to go buy this and you get it follow the rules.

Payment plan agreement 71% of 97 past due notices that went out owe over 200 dollars 5 people owe between five and six hundred and one person over 900 dollars nine people who owe 300 to 400. My proposal is that you owe 50 percent of your deposit you need to make a payment plan. Pay current bill and payment plan and hopefully get the resident caught up on their bill.

Trustee Jarrett made a motion to accept the new water procedures, payment plan, billing packet
Trustee Nation seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Police & Human Resources-Trustee Diana Jarrett

Trustee Jarret went over the incident report from the police department. 10 boxes of masks are in and ready of the chief to pass out and 48 boxes of small hand sanitizer to be passed out as well. Chief is keeping track on who is getting what. The inventory for police department will start next week. Chief stated the village is participating in the hire back program through the department of transportation and it will be this winter. A part time officer has left the village. Leaving an opening for part time position.

OLD BUSINESS-

NEW BUSINESS- President Larson stated that the village should be responsible for live trees if the are on village property and would like to repeal ordinance 19-01 An ordinance for removal of live trees on village property.

Trustee Kean made a motion to repeal ordinance no19-01 an ordinance for removal of live trees on village property. Trustee Nation seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

The motion has carried.

Trustee Kean made a motion that The Village President and Village Treasurer may sign for debt for the Village of Grandview with board approval. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Jarrett made a motion to go into executive session. Trustee Kean seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried

Trustee Nation made a motion to leave executive session and go back to regular session.

Trustee Kean seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Kean made a motion to change the village office hours to Monday-Friday 8am-4pm with a half hour lunch.

Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Kean made a motion to terminate Luke Berry's employment with the Village as of Oct 7, 2020

Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Kean made a motion to adjourn the meeting. Trustee Jarrett seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

ADJOURNMENT

Meeting Adjourned at 8:14 P.M.

MINUTES

Grandview Board of Trustees Meeting
GRANDVIEW MUNICIPAL BUILDING
1620 N. MILTON GRANDVIEW, IL 62702
REGULAR BOARD MEETING
OCTOBER 6TH, 2020

CALL TO ORDER

President Larson called the October 6, 2020 Village of Grandview Board of Trustees to order at 5:30p.m.

ROLL CALL

Present: President Larson, Treasurer Elisa, Clerk Nudo, Trustee Chapman, Jarrett, Nation, Kean, Bell

Absent: Attorney Cravens

Pledge of Allegiance

President Larson led the pledge of allegiance to all in attendance.

Visitors Acknowledgement

Karen Schawb- Here to report her neighbor's yard has become a dumping ground. Sent pictures to the trustee. Wants to know the rules of the village. Trustee Chapman explained the timeline from the time she sends out a letter to when fines begin.

Rick Schawb- Here to report a lot of strange activity at neighbor's house that lives behind them. Stated that he has sent pictures to the police department.

Dan Caldwell- Here to see status of neighbors' address.

Rollie Cooper- Curious about the Stephens property.

Carol Giger- Here to report that her neighbors still has a lot of trash but believes they have trash service now.

APPROVAL OF MINUTES

Trustee Kean made a motion to accept the minutes. Trustee Nation seconds that motion

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

APPROVAL TO PAY BILLS

Trustee Nation made a motion to pay the bills. Trustee Koehne seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

PRESIDENT'S REPORT

Audit Update-Andy Wells

We ran into so some issues initially based on how your records are kept you guys use QuickBooks practice and are kept on cash basis when you guys have your financial statements done and the report comes out in accrual basis there's a lot of different things that go into accrual accounting as opposed to cash account cash base so basically how we start an audit is we request a trail balance from you and we can go down the trial balance and therefore supposed to audit the trail balance and your financial statement well your trial balance didn't have any of your accruals it should have basically your trial balance your books don't match with audit report as of May 31st 2019 and that's mainly due to the difference between the accrual and cash basis of the account. Canny has been doing your audits for a

long time but at the end of the audit cycle he would basically give you guys a bunch of adjustments actually who ever was keeping your book Lisa how much of adjustments to get your books in order to match QuickBooks to get you close to match your audit report going forward beginning balances for the next fiscal year should mask any balances for last fiscal year that's not the case with the books so basically for the last seven days I have been going thru books and we're trying to get everything adjusted so that your books match for your 5-31-2019 report says once we get that done we will be able to complete the audit for 2020 fairly quickly but that's kind of where we are right now iam mostly just working with Dori and with rick to get this stuff done we actually got the audit for this year at about 40% done. I would say we have another week or two weeks and then we should be completely done with it The major problem is try to get your book to match up with last year. There are over 100 adjustments that needed done and just because there are all these adjustments does not necessary mean there is something wrong. It just means the books were not kept up to what the report says. Should have done first board meeting in November.

Halloween-

Halloween is a go. We received guidelines to follow to make Halloween safe.

Project list Update-Street water – stated inventory for tools-started on sidewalks-big shortages on speed limit signs-signage coming along Police dept- start inventory of supplies next week- Water- Hvac is going 13th of month.

November meeting is on same night as election. We will change the board of trustee meeting that was scheduled for Tuesday Nov 3rd 5:30 p.m. to Monday Nov 9th 5:30 p.m.

Trustee Kean made a motion to change the meeting that was scheduled for Tuesday Nov 3, 2020 to Monday Nov 9th, 2020 5:30 at muni building. Trustee Jarret seconds the motion.

AYES: Trustee Chapman, Jarret, Kean, Nation, Koehne, Bell

NAYS:

This motion has carried

TREASURER-DORI ELSILA

Joseph E. Ludtke-BPA TROXELL

Mr. Ludtke stated that treasurer Dori contacted him regarding health insurance for village employees. He explained to the board the if they would switch over their current ppo plan to the bce plan would save the village money\$ 647.42 a month. If chosen Jan 1 is renewal date. A typical employer share should be 70 %. The village is absorbing a lot more than typical around 90%. President Larson stated we will discuss this with the board and hopefully decide next meeting.

Justin Knoedler-BOS

Currently no debt the bank. Trustee Nation presented the title Justin took a picture for record. Requested the board minutes where the \$50,000 amount as approved for purchase of the truck. The bank would like to keep loan to five year 3.75 interest rate got 3 year financial and also who is authorized on behalf of the village to sign for village debt those also need to be stated in meeting minutes. Stated the bank apricates the villages business.

VILLAGE CLERK –SABRINA NUDO

Clerk Nudo reported that she has taken on the task to digitize all the village ordinances. This will be a process but will provide updates until project is completed.

REPORTS FROM THE VILLAGE DEPARTMENTS

Recycling & Public Health & Safety-Carrie Chapman-

Keys St.- talked to public health they forwarded emails and got me in contact with another person have not heard back will follow up

President Larson stated to trustee chapman he had a call about recycling on the side of the house gave the address. Trustee chapman asked is there an ordinance about parking on lawns. President Larson stated he did not believe so.

Public Improvements, Municipal Building & Recreation-Trustee Kenny Koehne

Nothing to report. Trustee Koehne asked President Larson if there was an issue on cleanliness of Muni building. President Larson stated there was candy left on tables and one floor ext. Trustee Koehne wanted to know about muni hours. President Larson explained why that conversation was brought up for covid 19 cleaning procedures. There has been an issue with a crowd a muni where the police felt unsafe. Chief stated hopefully his officers will detour any illegal activity or large crowds.

Building Permits & Zoning-Courtney Bell-

Nothing to report

Streets & Equipment-Trustee Gary Nation-

Got ahold of Ron smith Springfield township he gave us some more dumping permits. Tree removed on Cincinnati PHP did a great job. Put up all but one welcome to Grandview sign. Everything is still not completed as signage. Missing a lot of speed limit sign in the village. We are short on hardware and posts. Found a truck around Chicago area. Jarred and Trustee Nation are going to look at the truck tomorrow.

Trustee Jarrett made a motion that Trustee nation can purchase up to \$1,500 for hardware and signposts. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Bell, Kean

NAYES:

This motion carried.

We are getting an estimate on the white truck front end to get worked on rusty estimate \$1,900 taking to wertz to get another estimate.

Water- Trustee Kean

A new application for water service has been developed that simplifies the application, makes it clear that if the landlord signs the application, they are simply providing a character reference for their tenant to get a discounted deposit. It in no way releases them of the responsibility of the water service provided at their property. Additionally, an annual acknowledgement has been developed that will be sent to the landlords reminding them of this responsibility.

Policies and procedures have been developed to address approving, billing, and disconnection of water service in order to ensure all residents are treated equally.

Of the 97 past due notices sent this month 71% owed over \$200, many owe in excess of \$300 and some as much as \$900. To address these large arrearages, a payment plan agreement has also been developed. We will be requesting that residents pay at least 1/3 of their arrearages plus their current bill. The payment plan will be a requirement to continue service.

Trustee Jarrett made a motion to accept the new water procedures, payment plan, billing packet
Trustee Nation seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Police & Human Resources-Trustee Diana Jarrett

Trustee Jarret went over the incident report from the police department. 10 boxes of masks are in and ready of the chief to pass out and 48 boxes of small hand sanitizer to be passed out as well. Chief is keeping track on who is getting what. The inventory for police department will start next week. Chief stated the village is participating in the hire back program through the department of transportation and it will be this winter. A part time officer has left the village. Leaving an opening for part time position.

OLD BUSINESS-

NEW BUSINESS- President Larson stated that the village should be responsible for live trees if the are on village property and would like to repeal ordinance 19-01 An ordinance for removal of live trees on village property.

Trustee Kean made a motion to repeal ordinance no19-01 an ordinance for removal of live trees on village property. Trustee Nation seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

The motion has carried.

Trustee Kean made a motion that The Village President and Village Treasurer may sign for debt for the Village of Grandview with board approval. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Jarrett made a motion to go into executive session. Trustee Kean seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried

Trustee Nation made a motion to leave executive session and go back to regular session.

Trustee Kean seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Kean made a motion to change the village office hours to Monday-Friday 8am-4pm with a half hour lunch.

Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Kean made a motion to terminate Luke Berry's employment with the Village as of Oct 7, 2020

Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Kean made a motion to adjourn the meeting. Trustee Jarrett seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

ADJOURNMENT

Meeting Adjourned at 8:14 P.M.

MINUTES

Grandview Board of Trustees Meeting
GRANDVIEW MUNICIPAL BUILDING
1620 N. MILTON GRANDVIEW, IL 62702
REGULAR BOARD MEETING
SEPTEMBER 1, 2020

CALL TO ORDER

President Larson called the September 1, 2020 Village of Grandview Board of Trustees to order at 5:33 p.m.

ROLL CALL

Present: President Larson, Treasurer Elisa, Clerk Nudo, Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

Pledge of Allegiance

President Larson led the pledge of allegiance of all in attendance.

Visitors Acknowledgement

Terry Williams – Here to express his concern about his neighbor on keys street. No garbage pickup at address. Wanted to clarify what the marijuana smoking laws are. Stated he would like the board to continue their work in this matter.

James Foxx-Here to introduce himself to the board as a candidate for police officer position.

Kevin Kuhn- Village engineer to explain to Dori how to use the MTF fund.

Gary Budd-Supervisor of Springfield township explains to the board and public to keep County public health involved in problem properties. Here to see how the annex of the village is going that he is against. Food giveaway from Springfield Township in DECEMBER 12 more information to come in a newsletter. President Larson added that he wants to rebuild the relationship with the village and the township.

Dan Caldwell – Here to express his concerns about his neighbor on keys. He stated his life has been threated several times. Worried for the wellbeing of children in the house. Inquired about the burn ordinance. Board to look over the ordinance about burn barrel

Carol Guger- Here to express her concern about her neighbors. Asked about the possibility of cameras on light pole. President Larson stated that he is still checking on it.

APPROVAL OF MINUTES

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

APPROVAL TO PAY BILLS

Trustee nation made a motion to pat the bills trustee Kean second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

PRESIDENT'S REPORT

President Larson led discussion on new signage. Trustee nation stated he has a booklet of different signage. President Larson Trustee Nation to have the street crew get a survey together to see what new welcome signage and street signage that is need for village. President Larson stated the village received

a grant for \$60,00 P.P.E supplies we need receipts to re coop money spent. President Larson stated it would be a good idea for our law enforcement to visit businesses in the village and educate the business on P.P.E. and possibly hand out masks.

VILLAGE CLERK –SABRINA NUDO

Nothing to report

TREASURER-DORI ELSILA

Met with police and trustee Jarrett and came up with a draft. Dori presented the board with spread sheet on this year and last year's budgets, monthly budgets. Dori has had a few issues with time sheets not being accurate hours not added up correctly. Asked the board if the employees can add up their time. President Larson asked Trustees to address this issue. Treasurer Dori asked if the board could look at getting excel on her laptop. President Larson will check on the subscription. Dori led discussion concerned about the benefits on quick book. Jason is leaving and inquiring about benefits. President Larson stated there is a percentage of his benefits that he will get when he leaves based on years of service. Dori stated to the board that there should be a time allowance on how long you must use vacation time, sick time, and personal time by village employees. President Larson stated that vacation must use by the end of the year. Dori stated that is practice has not been followed in many of years provided the board with the record book from the old village Treasurer. President Larson stated that Jason will receive 20% of sick time. Trustee Kean stated the Personnel committee will check into this policy.

REPORTS FROM THE VILLAGE DEPARTMENTS

Recycling & Public Health & Safety-Carrie Chapman

2253 keys fined 500, 2233 keys fined 500, Trustee Chapman to fine 2136 Converse 250 hundred dollars. President Larson asked to have our street crew get limb. 2132 e Grandview PHP did not cut the tree where is hole is. Will ask PHP to come back out and clean up. 2240 E. Enterprise talked to homeowner about mowing ditch and concerns in the back of the property.

Public Improvements, Municipal Building & Recreation-Trustee Kenny Koehne

Park Benches were installed. Trustee Koehne addressed the board about the replacing the park equipment. Stated checking in to grants. Interested in calling Springfield Public Schools in see if they would be willing to donate their playground equipment. President Larson also stated there are many grants available for park equipment. Clerk Nudo is going to bring literature for trustee Koehne regarding rules and regulation.

Building Permits & Zoning-Courtney Bell-

Nothing to report

Streets & Equipment-Trustee Gary Nation-

Working on the new truck. looking fly dumping at signage for village. Street crew workers are doing a great job. 2112 Cincinnati got bids on tree; PHP had lowest bid \$2,200 to take the tree down. President Larson stated has been in contact with a woman about different grants. There was an email sent to the old village treasure that was never presented to the board regarding the 6-year grant program that Illinois has for road repair that started last year. They are in year 2 of the program. The village will fill out

application for this grant also checking into grant thru IDOT for sidewalk work. More information is expected in the future.

Water- Trustee Kean

Following are the water issues that have been brought to my attention since the last board meeting.

LEAKS

Update on the property at 2221 Keys which appears to be rental property. A complaint was received regarding garbage and that was addressed with the landlord by Trustee Nation. However, the property has not had water service since June 18th when it was shut off due to nonpayment. Upon review this address went from using 1-3 units per month to using 12 units in April; 30 units in May; and 13 units until they were shut off on June 18th. The last payment received from the tenant was May 1, 2020. They currently owe \$1072.73 plus the \$50 reconnection fee. I have left a second message asking the company listed as owner to contact me as we are concerned there could be a leak and a large outstanding bill. I told them we will be taking further steps that may include legal action if we are not contacted and payment arrangements made. The owner is listed as Tri-Meng Inc.

2269 Keys-used 11 units in July and 24 units in August. We shut the water off as it looked vacant but were then contacted the tenant and asked to turn it back on. She was told of the water usage and indicated she had a toilet leaking. They have not made a payment since July 17th and now owe over \$600. I contacted the tenant and she said she would call the office between 9-1 and make payment arrangements.

TURNING WATER BACK ON?

Historically, the water bill at an address had to be paid before we turned the water back. Landlords are held responsible for this bill if the tenant runs out on the bill. Heather said she did not understand it this way from Lisa...has something changed? President Larson stated that the landlord will be responsible for all water bills that tenants may leave behind.

PROBLEM READINGS

After a discussion with Heather we really do not have anyone that "we owe" credit to, what is happening is meter readings are not making sense, for instance:

☒ 2241 Grandview: On 9/2019 their meter read 1287 then October 2019 it was 1289 and November 2019 it was 1291 and it has been 1291 since November 2019. That is not possible if someone is living there. Something is wrong with this meter.

☒ 2329 Grandview: June,2020 they used 3 units to read 86 and it has been 86 since June. Even if they used one unit every other month, we should see the meter turn. Again, this meter needs to be checked.

☒ 2313 Converse: July 2020 it read 191 and August 2020 it read 189...out meters do not go backwards so again, something is wrong.

President Larson stated we have extra meters, lets replace the bad ones and send the old ones to get recalibrated.

PAST DUE/SHUT OFFS

There are 72 accounts past due. There were some printer issues today, so I was unable to get the

print out but Heather tells me that although there are a couple of high amounts owed, most are around \$200-250. That would still be several months behind and I do not think we are doing the customer or the Village any favors by allowing customers to get that far behind on their bills. These are not "Covid-19" bills.

Another issue that Heather and I were discussing is that once someone is shut off our system stops printing a bill to send them because if we kept them active it would continue to charge the minimum of \$34.68 even though they do not have access to water due to shutoff. Heather and I will develop a form letter to send to those who owe us money but are shut off each month.

OTHER BUSINESS

HVAC Units Update: A Request for Bid (RFB) was established for the heating and cooling work that needs to be done. It was sent to three companies, Yoggerst, Gatschenberger and Bomida. Bomida will be scheduling a time to look at the units and all bids are due back by September 10th.

Personnel Code: I have shared all the Personnel Ordinances with President Larson, Trustee Jarrett and Trustee Chapman to review. We will be setting up our first meeting very soon.

Time Sheets: All time sheets must be signed by the appropriate trustee prior to payroll. Heather will let Gary and I know (and Rick if we are not available) when the timesheets are ready and we will come down to the office and sign them. These are legal documents and must be signed by Supervisors.

Request for Time Off: All requests for time off must be signed by a supervisor PRIOR to taking the time off. All employees will be reminded of this.

Police & Human Resources-Trustee Diana Jarrett

Trustee Jarrett led the discussion on the Police Activity Statistics. Went over the proposals for fulltime / part time police officers. Dori stated Number proposed are from past years budget. All the numbers are estimates. Chief suggested to rearrange shifts of the officers to allow more coverage.

Ice cream trucks needs proper license to operate in the village. Chief stated when Jason left the department, he would like to see Officer Fox moved from part time to full time. Trustee Kean asked chief is it in his budget. Chief stated he believed it will be in the budget. 24-hour coverage is important.

Trustee Jarret made a Motion to move Kirk Beaty from part time police to full time police officer.

Trustee Nation second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

Trustee Kean made a Motion to hire James Foxx as part time officer until sept 9th effective sept 10 to full time officer. Trustee Jarrett second that motion

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

Chief- Ice cream trucks need proper license to operate

OLD BUSINESS-

Policy committee to meet in future.

NEW BUSINESS

Our crews are mowing our own properties in the village again.

Trustee nation would like to bring up tree cost at next meeting

Trustee chapman made a motion to repeal the ordinance Scotts lawncare Inc. Trustee Kean second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion carried.

Trustee Kean made a Motion to leave regular session to go into executive session for personnel issues.

Trustee Nation second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion carried.

Trustee Kean made a Motion to leave executive session. Nation second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

Trustee Jarrett made a Motion to go back into regular session. Trustee Nation second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

Trustee Kean made a Motion to give them president authority to take next steps in discipline action if needed with village employees. Trustee Chapman second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has passed

Trustee Nation made a motion to adjourn meeting. Trustee Kean second that motion

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

ADJOURNMENT

Meeting Adjourned at 8:12P.M.

VILLAGE OF GRANDVIEW
2377 E. RESERVOIR – SPRINGFIELD, IL 62702
PHONE: 217-528-7624 FAX: 217-528-9690

GRANDVIEW BOARD OF TRUSTEES
TUESDAY SEPTEMBER 15, 2020 @ 5:30 P.M.
GRANDVIEW MUNICIPAL BUILDING
1620 N MILTON, SPRINGFIELD

AGENDA:

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC

- PHP Tree Service

MINUTES

BILLS

PRESIDENT'S REPORT:

- Halloween
- Status of Audit
- Stays of Muni rental agreement – time for cleaning

VILLAGE CLERK: SABRINA NUDO

- 2021 election Information

VILLAGE TREASURER: DORI ELSILA

- Update on Audit
- Update on budget

STANDING COMMITTEES

RECYCLING & PUBLIC HEALTH AND SAFETY: CARRIE CHAPMAN

- Public Health update

PUBLIC IMPROVEMENTS, MUNICIPAL BUILDING & RECREATION – KENNY KOEHNE

BUILDING PERMITS & ZONING: COURTNEY BELL

STREETS & EQUIPMENT – GARY NATION

- Update on plow truck
- Update on signage

WATER – VICKIE KEAN

- Discuss and approve hvac system replacment

POLICE & HUMAN RESOURCES – DIANA JARRETT

- COVID community outreach

PERSONELL POLICY UPDATE

OLD BUSINESS:

- Update on Keys

NEW BUSINESS:

- Review & approve Intergovernmental Cooperation Agreement for Animal Control Services
- Discuss and approve Public Comment Policy

EXECUTIVE SESSION

- Interview for part time seasonal helper

POSTED: Friday September 11, 2020 @ 4:00 P.M.

MINUTES

Grandview Board of Trustees Meeting
GRANDVIEW MUNICIPAL BUILDING
1620 N. MILTON GRANDVIEW, IL 62702
REGULAR BOARD MEETING
SEPTEMBER 15, 2020

CALL TO ORDER

President Larson called the September 15, 2020 Village of Grandview Board of Trustees to order at 5:33 p.m.

ROLL CALL

Present: President Larson, Attorney Cravens, Treasurer Elisa, Clerk Nudo, Trustee Chapman, Jarrett, Nation, Kean, Bell

Absent: Trustee Koehne

Pledge of Allegiance

President Larson led the pledge of allegiance to all in attendance.

Visitors Acknowledgement

P.H.P Tree Service- Bobby Smith said he is here to address the board with his conclusion of the trees in Grandview that may need attention. Mr. Smith said he is willing to work with the village. President Larson is interested to make a contract with P.H.P. Mr. Smith was asked to come back with a number per tree.

Dan Caldwell- Mr. Caldwell is here this evening to discuss his concerns about his neighbors on keys street. Stated things around the neighborhood has been quiet lately. Stated house does not have garbage service and junk cars on the property.

Terry Williams- Mr. Williams is here this evening to discuss his concerns about his neighbor on keys street. Apricates the board's action in the matter. Mr. Williams stated to the board to keep doing what

Cody Juhl – Mr. Juhl is here this evening to apply for the parttime street crew job.

APPROVAL OF MINUTES

Trustee Kean made a motion to approve the minutes. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

APPROVAL TO PAY BILLS

Trustee Nation made a motion to pay the bills. Trustee Kean seconds that motion.

AYES: Trustee Chapman, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

PRESIDENT'S REPORT

Halloween is on a standstill for now. Chief stated we will play Halloween by year

There are issues with the audit. The auditor is requesting more documentation to help assist the audit that is in progress. President Larson and Dori will help assist in this matter. Hopefully will have an update at the end of the month. The muni rental agreement needs revised so proper cleaning is done in between. Trustee Kean suggested to change time for rental.

VILLAGE CLERK –SABRINA NUDO

Clerk Nudo stated that the petitions will be in circulation on Sept 22 at the village office.

TREASURER-DORI ELSILA

Balances are staying constant. Budget have not touched in a few weeks. Dori got a credit application from heather, getting application together ready to send off.

REPORTS FROM THE VILLAGE DEPARTMENTS

Recycling & Public Health & Safety-Carrie Chapman

Update 2253 keys Public health has given them until Sept 28th to clean up property.

Public Improvements, Municipal Building & Recreation-Trustee Kenny Koehne

Nothing to report

Building Permits & Zoning-Courtney Bell-

Nothing to report

Streets & Equipment-Trustee Gary Nation-

Working with Rush for the truck being sandblasted and painted when done we will inspect it and take the truck home. Waiting for the signage to come in. Has two full pages of tasks for the street crew to start. Trustee Kean stated Trustee Nation has did a great job training and assisting the street crew.

Water- Trustee Kean

LEAKS

2269 Keys-used 11 units in July and 24 units in August. UPDATE: We pulled the meter and had it calibrated and it showed there were problems with the meter. We have told the customer we will monitor their usage for the next 3 months and make any appropriate adjustment on the November bill.

No other leaks reported.

PROBLEM READINGS

2241 Grandview: On 9/2019 their meter read 1287 then October 2019 it was 1289 and November, 2019 it was 1291 and it has been 1291 since November 2019. UPDATE: We pulled the meter and it is now turning to calculate usage.

2329 Grandview: June,2020 they used 3 units to read 86 and it has been 86 since June. Even if they used one unit every other month we should see the meter turn. UPDATE: We believe this was a misread and will keep an eye on it.

2313 Converse: July 2020 it read 191 and August 2020 it read 189...UPDATE: We believe this was a misread.

PAST DUE/SHUT OFFS

There are 72 accounts past due, many came in and paid before shutting off, we ended up with only 3 shutoffs.

Additional research is being done regarding the responsibilities of homeowners regarding outstanding water

bills from tenants.

OTHER BUSINESS

HVAC Units Update: Bids were received from Yoggerst, Gatschenberger and Bomida heating and air conditioning companies. After reviewing the bids, I recommend we contract with Gatschenberger to complete the work as their bid was the lowest and they are part of the Ameren Ally program so we may be eligible for some rebates.

Personnel Code: The committee has met; a new draft personnel policy has been provided for the committee's review. Next meeting is scheduled for October 15, 2020.

Dye Tablet Program – I have developed a letter that will be attached to the door hanger when there is a high read. Often the culprit of a leak is a toilet so we will provide a couple of dye tablets with instructions for use to the customer to assist them in identifying any leaks.

Trustee Kean made a Motion to leave regular session to go into executive session for personnel issues. Trustee Nation seconds that motion.

AYES: Trustee Chapman, Jarrett, Nation, Kean, Bell

NAYS:

This motion carried.

Trustee Kean made a Motion to leave executive session and go back to regular session Trustee Nation seconds that motion.

AYES: Trustee Chapman, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Jarrett made a motion to hire Cody Juhl for part time street crew opening at the rate of \$10.00/hr. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Nation made a motion to Hire Gatchensburger to replace/repair all a/c units up at \$15,000.

Trustee Jarrett seconds that motion.

AYES: Trustee Chapman, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Police & Human Resources-Trustee Diana Jarrett

Chief has been out talking business Chief has requested more boxes of masks. Trustee Jarrett stated she would look around for best price. President Larson stated get 10 boxes and if chief could keep track of time and what business got masks.

OLD BUSINESS-

Keys property is getting trash fine also has public health involved. President Larson suggest to trustee chapman to get ahold of attorney.

NEW BUSINESS

Look over the intergovernmental agreement with animal control. Nothing has changed to this document. The document needs updated yearly.

Trustee Kean made a motion to approve the Intergovernmental agreement for animal control services Trustee Nation Seconds that motion.

AYES: Chapman, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Chapman made a motion to accept the public speaking comment

Trustee Nation seconds that motion.

AYES: Trustee Chapman, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Kean made a motion to adjourn the meeting. Trustee Nation second that motion.

AYES: Trustee Chapman, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

ADJOURNMENT

Meeting Adjourned at 6:58P.M.

MINUTES

Grandview Board of Trustees Meeting
GRANDVIEW MUNICIPAL BUILDING
1620 N. MILTON GRANDVIEW, IL 62702
REGULAR BOARD MEETING
OCTOBER 6TH, 2020

CALL TO ORDER

President Larson called the October 6, 2020 Village of Grandview Board of Trustees to order at 5:30p.m.

ROLL CALL

Present: President Larson, Treasurer Elisa, Clerk Nudo, Trustee Chapman, Jarrett, Nation, Kean, Bell

Absent: Attorney Cravens

Pledge of Allegiance

President Larson led the pledge of allegiance to all in attendance.

Visitors Acknowledgement

Karen Schawb- Here to report her neighbor's yard has become a dumping ground. Sent pictures to the trustee. Wants to know the rules of the village. Trustee Chapman explained the timeline from the time she sends out a letter to when fines begin.

Rick Schawb- Here to report a lot of strange activity at neighbor's house that lives behind them. Stated that he has sent pictures to the police department.

Dan Caldwell- Here to see status of neighbors' address.

Rollie Cooper- Curious about the Stephens property.

Carol Giger- Here to report that her neighbors still has a lot of trash but believes they have trash service now.

APPROVAL OF MINUTES

Trustee Kean made a motion to accept the minutes. Trustee Nation seconds that motion

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

APPROVAL TO PAY BILLS

Trustee Nation made a motion to pay the bills. Trustee Koehne seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

PRESIDENT'S REPORT

Audit Update-Andy Wells

We ran into so some issues initially based on how your records are kept you guys use QuickBooks practice and are kept on cash basis when you guys have your financial statements done and the report comes out in accrual basis there's a lot of different things that go into accrual accounting as opposed to cash account cash base so basically how we start an audit is we request a trail balance from you and we can go down the trial balance and therefore supposed to audit the trail balance and your financial statement well your trial balance didn't have any of your accruals it should have basically your trial balance your books don't match with audit report as of May 31st 2019 and that's mainly due to the difference between the accrual and cash basis of the account. Canny has been doing your audits for a

long time but at the end of the audit cycle he would basically give you guys a bunch of adjustments actually who ever was keeping your book Lisa how much of adjustments to get your books in order to match QuickBooks to get you close to match your audit report going forward beginning balances for the next fiscal year should mask any balances for last fiscal year that's not the case with the books so basically for the last seven days I have been going thru books and we're trying to get everything adjusted so that your books match for your 5-31-2019 report says once we get that done we will be able to complete the audit for 2020 fairly quickly but that's kind of where we are right now iam mostly just working with Dori and with rick to get this stuff done we actually got the audit for this year at about 40% done. I would say we have another week or two weeks and then we should be completely done with it The major problem is try to get your book to match up with last year. There are over 100 adjustments that needed done and just because there are all these adjustments does not necessary mean there is something wrong. It just means the books were not kept up to what the report says. Should have done first board meeting in November.

Halloween-

Halloween is a go. We received guidelines to follow to make Halloween safe.

Project list Update-Street water – stated inventory for tools-started on sidewalks-big shortages on speed limit signs-signage coming along Police dept- start inventory of supplies next week- Water- Hvac is going 13th of month.

November meeting is on same night as election. We will change the board of trustee meeting that was scheduled for Tuesday Nov 3rd 5:30 p.m. to Monday Nov 9th 5:30 p.m.

Trustee Kean made a motion to change the meeting that was scheduled for Tuesday Nov 3, 2020 to Monday Nov 9th, 2020 5:30 at muni building. Trustee Jarret seconds the motion.

AYES: Trustee Chapman, Jarret, Kean, Nation, Koehne, Bell

NAYS:

This motion has carried

TREASURER-DORI ELSILA

Joseph E. Ludtke-BPA TROXELL

Mr. Ludtke stated that treasurer Dori contacted him regarding health insurance for village employees. He explained to the board the if they would switch over their current ppo plan to the bce plan would save the village money\$ 647.42 a month. If chosen Jan 1 is renewal date. A typical employer share should be 70 %. The village is absorbing a lot more than typical around 90%. President Larson stated we will discuss this with the board and hopefully decide next meeting.

Justin Knoedler-BOS

Currently no debt the bank. Trustee Nation presented the title Justin took a picture for record. Requested the board minutes where the \$50,000 amount as approved for purchase of the truck. The bank would like to keep loan to five year 3.75 interest rate got 3 year financial and also who is authorized on behalf of the village to sign for village debt those also need to be stated in meeting minutes. Stated the bank apricates the villages business.

VILLAGE CLERK –SABRINA NUDO

Clerk Nudo reported that she has taken on the task to digitize all the village ordinances. This will be a process but will provide updates until project is completed.

REPORTS FROM THE VILLAGE DEPARTMENTS

Recycling & Public Health & Safety-Carrie Chapman-

Keys St.- talked to public health they forwarded emails and got me in contact with another person have not heard back will follow up

President Larson stated to trustee chapman he had a call about recycling on the side of the house gave the address. Trustee chapman asked is there an ordinance about parking on lawns. President Larson stated he did not believe so.

Public Improvements, Municipal Building & Recreation-Trustee Kenny Koehne

Nothing to report. Trustee Koehne asked President Larson if there was an issue on cleanliness of Muni building. President Larson stated there was candy left on tables and one floor ext. Trustee Koehne wanted to know about muni hours. President Larson explained why that conversation was brought up for covid 19 cleaning procedures. There has been an issue with a crowd a muni where the police felt unsafe. Chief stated hopefully his officers will detour any illegal activity or large crowds.

Building Permits & Zoning-Courtney Bell-

Nothing to report

Streets & Equipment-Trustee Gary Nation-

Got ahold of Ron smith Springfield township he gave us some more dumping permits. Tree removed on Cincinnati PHP did a great job. Put up all but one welcome to Grandview sign. Everything is still not completed as signage. Missing a lot of speed limit sign in the village. We are short on hardware and posts. Found a truck around Chicago area. Jarred and Trustee Nation are going to look at the truck tomorrow.

Trustee Jarrett made a motion that Trustee nation can purchase up to \$1,500 for hardware and signposts. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Bell, Kean

NAYES:

This motion carried.

We are getting an estimate on the white truck front end to get worked on rusty estimate \$1,900 taking to wertz to get another estimate.

Water- Trustee Kean

A new application for water service has been developed that simplifies the application, makes it clear that if the landlord signs the application, they are simply providing a character reference for their tenant to get a discounted deposit. It in no way releases them of the responsibility of the water service provided at their property. Additionally, an annual acknowledgement has been developed that will be sent to the landlords reminding them of this responsibility.

Policies and procedures have been developed to address approving, billing, and disconnection of water service in order to ensure all residents are treated equally.

Of the 97 past due notices sent this month 71% owed over \$200, many owe in excess of \$300 and some as much as \$900. To address these large arrearages, a payment plan agreement has also been developed. We will be requesting that residents pay at least 1/3 of their arrearages plus their current bill. The payment plan will be a requirement to continue service.

Trustee Jarrett made a motion to accept the new water procedures, payment plan, billing packet
Trustee Nation seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Police & Human Resources-Trustee Diana Jarrett

Trustee Jarret went over the incident report from the police department. 10 boxes of masks are in and ready of the chief to pass out and 48 boxes of small hand sanitizer to be passed out as well. Chief is keeping track on who is getting what. The inventory for police department will start next week. Chief stated the village is participating in the hire back program through the department of transportation and it will be this winter. A part time officer has left the village. Leaving an opening for part time position.

OLD BUSINESS-

NEW BUSINESS- President Larson stated that the village should be responsible for live trees if the are on village property and would like to repeal ordinance 19-01 An ordinance for removal of live trees on village property.

Trustee Kean made a motion to repeal ordinance no19-01 an ordinance for removal of live trees on village property. Trustee Nation seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

The motion has carried.

Trustee Kean made a motion that The Village President and Village Treasurer may sign for debt for the Village of Grandview with board approval. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Jarrett made a motion to go into executive session. Trustee Kean seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried

Trustee Nation made a motion to leave executive session and go back to regular session.

Trustee Kean seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Kean made a motion to change the village office hours to Monday-Friday 8am-4pm with a half hour lunch.

Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Kean made a motion to terminate Luke Berry's employment with the Village as of Oct 7, 2020

Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Kean made a motion to adjourn the meeting. Trustee Jarrett seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

ADJOURNMENT

Meeting Adjourned at 8:14 P.M.

MINUTES

Grandview Board of Trustees Meeting
GRANDVIEW MUNICIPAL BUILDING
1620 N. MILTON GRANDVIEW, IL 62702
REGULAR BOARD MEETING
OCTOBER 20, 2020

CALL TO ORDER

President Larson called the October 20, 2020 Village of Grandview Board of Trustees to order at 5:30p.m.

ROLL CALL

Present: President Larson, Treasurer Elisa, Clerk Nudo, Trustee Koehen, Jarrett, Nation, Kean, Bell
Absent: Trustee Chapman

Pledge of Allegiance

President Larson led the Pledge of Allegiance of all in attendance.

Visitors Acknowledgement

Terry Williams- Here to check on parking ordinance and how many days does someone have to pay a fine. Gives his thanks to the board. President Larson stated as long as you do not block someone driveway you can park on the street.

Dan Caldwell – Here to see what is going to in the village.

Kris Swan- Mr. Swan is here to apply for employment with the village.

APPROVAL OF MINUTES

Trustee Kean made a motion to accept the amended minutes Trustee Nation seconds that motion

AYES: Trustee Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

APPROVAL TO PAY BILLS

Trustee Jarrett made a motion to pay the bills. Trustee Nation seconds that motion.

AYES: Trustee Jarrett, Nation, Kean, Bell

NAYES:

This motion carried.

PRESIDENT'S REPORT

Bank of Springfield is going to put together a bid for health insurance and will be here the first meeting in November. At that time we will compare Troxell will BOS and make a decision on which company to go with.

VILLAGE CLERK –SABRINA NUDO

Clerk Nudo stated that 2009 to current Village ordinances scanned in to the shared village document.

TREASURER-DORI ELSILA

Treasurer Dori stated that she only needs one signature from President Larson to finalize the truck. Has an appointment accountants to get some things in QuickBooks set up.

REPORTS FROM THE VILLAGE DEPARTMENTS

Recycling & Public Health & Safety-Carrie Chapman

President Larson stated DORWORTH public health agreed to condemn the house.

Public Improvements, Municipal Building & Recreation-Trustee Kenny Koehne

Spoke to employees about cleanness of Muni. Trustee Kean stated that the building has improved in cleanness. Spoke with Jarred about the lights on the outside of the building.

Building Permits & Zoning-Courtney Bell-nothing to report

Streets & Equipment-Trustee Gary Nation

Trustee Nation stated that the white truck has a lot of worn parts on the front end the estimate to get fixed is 1,900 dollars and is still seeking estimates in surrounding area. Jarred is doing an excellent job keeping the shop clean and all around doing great job recently received his CDL would like to discuss pay raise in executive session. Signs will be in tomorrow. Salt has been delivered Arrow trailer trying to locate a blade for new truck and the new truck has a bent arm that Springfield diesel is going to take care of in pass inspection. I am looking for a bed for the new truck.

Trustee Kean made a motion to approve 2,000 for repairs on the white truck.

Trustee Bell seconds that motion.

AYES: Trustee Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Water- Trustee Kean

LEAKS

No major leaks reported. We did get a report of a foul odor/taste in the water line on Stephens a week ago. We had Bob West check it out and he said they had to add some carbon to the water for an adjustment but the odor should go away in a week or so. It is not harmful. We did flush the line through the hydrant.

PROBLEM READINGS

To our knowledge we have replaced all the meters where we had problems reported. The new meters appear to be working correctly. We will owe one household some credit as one of the meters we replaced did not calibrate correctly. We will issue a credit after obtaining 3 month average usage.

PAST DUE/SHUT OFFS

There were 97 accounts past due, many came in and paid before shut off, others were required to come in and make a payment plan in order to be turned back on. This process seems to be received well and we hope will allow us to get some of the large past due amounts paid off by the first of the year. We ended up with only 7 shutoffs out of the 97 past due accounts.

UPDATE ON STAFF

I'm pleased to report that Heather has happily accepted the full time Office Clerk position. She now works 8:00 – 4:00 and closes the office from 11:00 – 11:30 for her lunch. We have already received many thanks from village residents for making longer office hours. She has been very busy in developing forms, procedures and day to day operations for the office to run smoothly. She will be undergoing some additional training so that she can provide assistance with the newsletter and the website. As you can imagine her plate is getting very full very quickly so if you have large projects that you would like Heather's help with please check with me so that I can make sure it gets the proper attention.

OTHER BUSINESS

HVAC Units Update: Gatschenberger Heating & Cooling has completed the installation of two new HVAC systems at the Muni Building and have the Grandview office HVAC replacement and service on the police department unit scheduled in a couple of weeks.

FT Water/Streets Supervisor: We posted the job opening last week and have had one applicant. We interviewed this applicant on 10/16 and will discuss this further in executive session.

Personnel Code: We received just a couple of minor recommendations for change and/or clarification from the attorney and we will incorporate those along with the Police Officer reimbursement policy should it be approved tonight. The draft policies will be ready for the boards consideration for approval at the 11/9/20 board meeting.

Dye Tablet Program – We have already had one water customer utilize the dye tablets to find toilet leaks.

Police & Human Resources-Trustee Diana Jarrett

Update on inventory about 80% done. Wanted to talk about high band radio in the new truck. The estimate will be 403.00 dollars for each radio. Chief explained that these radios will be real time communication for village employees and police officers. Trustee Jarrett stated she ordered 10 more boxes of gloves and chief is keeping documentation on his time and business he delivers to. Chief stated they are working with Sangamon county with car break ins within the village and hopes the joint effort will put a stop to this. Chief suggested people lock their cars.

OLD BUSINESS

President Larson led discussion on being more transparent with the officers upfront when hired. Putting a few ordinances together the committee has come up with ordinance establishing an expense reimbursement agreement – for the police officers who require police training institute training.

Trustee Kean made a motion to approve of an ordinance establishing an expense reimbursement agreement for the police officers who require police training institute training. Trustee Koehne seconds that motion.

AYES: Trustee Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried.

NEW BUSINESS

Trustee Jarrett made a motion to go into executive session. Trustee Nation Seconds that motion.

AYES: Trustee Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

Trustee Kean suggested to all Trustees to get familiar with the ordinances.

Trustee Nation made a motion to leave executive session Trustee Kean seconds that motion

AYES: Trustee Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Kean made a motion to make Jarred Barlow a fulltime permanent employee with a pay rate of 15.50/hr. Monday through Friday effective 10/21/20. Trustee Nation seconds that motion.

AYES: Trustee Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Jarrett made a motion to hire Kris Swan for the Supervisor of the Water/Street Department. Temporary position until C.D.L. is obtained. Mon through Friday 7:00 am – 3:30 pm at the pay rate of \$16.50 starting 10/21/20. Trustee Bell seconds that motion.

AYES: Trustee Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

Trustee Jarrett made a motion to adjourn. Trustee Bell seconds that motion.

AYES: Trustee Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried.

ADJOURNMENT

Meeting Adjourned at 7:03 P.M.

VILLAGE OF GRANDVIEW
2377 E. RESERVOIR – SPRINGFIELD, IL 62702
PHONE: 217-528-7624 FAX: 217-528-9690

GRANDVIEW BOARD OF TRUSTEES
MONDAY NOVEMBER 9, 2020 @ 5:30 P.M.
GRANDVIEW MUNICIPAL BUILDING
1620 N MILTON, SPRINGFIELD

AGENDA:
ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS

PRESIDENT'S REPORT:
Insurance Presentation
Audit Update

VILLAGE CLERK: SABRINA NUDO
VILLAGE TREASURER: DORI ELSILA

STANDING COMMITTEES

RECYCLING & PUBLIC HEALTH AND SAFETY: CARRIE CHAPMAN

PUBLIC IMPROVEMENTS, MUNICIPAL BUILDING & RECREATION – KENNY KOEHNE
BUILDING PERMITS & ZONING: COURTNEY BELL
STREETS & EQUIPMENT – GARY NATION
WATER– VICKIE KEAN
POLICE & HUMAN RESOURCES – DIANA JARRETT
Discussion about mobile high band radios

PERSONNEL POLICY COMMITTEE-
Final Personnel Policy Review

OLD BUSINESS:
NEW BUSINESS:
Resolution with Bank of Springfield

EXECUTIVE SESSION
Discussion of Timesheets
Discussion of Employee Contributions for Insurance

POSTED FRIDAY NOVEMBER 6, 2020 @ 6:00 P.M.

MINUTES

Grandview Board of Trustees Meeting
GRANDVIEW MUNICIPAL BUILDING
1620 N. MILTON GRANDVIEW, IL 62702
REGULAR BOARD MEETING
NOVEMBER 9, 2020

CALL TO ORDER

President Larson called the November 9, 2020 Village of Grandview Board of Trustees to order at 5:30p.m.

ROLL CALL

Present: President Larson, Treasurer Elisa, Clerk Nudo, Trustee, Jarrett, Chapman, Nation, Bell

Absent: Attorney Cravens, Trustee Kean, Trustee Koehne

Pledge of Allegiance

President Larson led the Pledge of Allegiance of all in attendance.

Visitors Acknowledgement

Terry Williams- Here to inquire on who enforces the ordinances in the village. There are many of cars parked cars on his block.

Dan Caldwell – Mr. Caldwell does not feel safe at is own home. Said that his life has been threated several times. Does not enjoy living on keys.

Carol Giger- Here to address the board with her concerns about her home.

APPROVAL OF MINUTES

Trustee Nation made a motion to approve the minutes. Trustee Chapman second that motion.

AYES: Trustee Chapman, Jarrett, Nation, Bell

NAYES:

This motion has passed

APPROVAL TO PAY BILLS

Trustee Jarrett made a motion to pay the bills. Trustee Nation seconds that motion.

AYES: Trustee Chapman, Jarrett, Nation, Bell

NAYES:

This motion has carried.

. PRESIDENT'S REPORT

Sean Canaday from Bank of Springfield is here to give a presentation on health insurance. Explained the differences of insurance to the board.

The auditor will be here next week to give update needed another week.

President Larson explained the Sangamon county liquor commissioner temporary rule requiring liquor license to comply with COVID-19 requirements. The county has come up with these rules for two weeks to see if they can curve the illness.

VILLAGE CLERK –SABRINA NUDO

2009 ordinances are visible in google drive.

TREASURER-DORI ELSILA

Balances are stable and bank is waiting for the resolution for the signatures to sign for debt in the village. Audit is in moving forward. Payroll is going in tonight because of holiday.

REPORTS FROM THE VILLAGE DEPARTMENTS

Recycling & Public Health & Safety-Carrie Chapman

Sent out 8 notices this week. Public health is involved in 3 houses. We are getting demolition paperwork for Grandview property and Dorwoth property. Fined 3 prop 100 each.

Public Improvements, Municipal Building & Recreation-Trustee Kenny Koehne

Nothing to report.

Building Permits & Zoning-Trustee Courtney bell-nothing to report

Streets & Equipment-Trustee Gary Nation

Everything is running great. We need some tools so more projects will move along smoothly. We are looking into used tools to save on cost. The 2 maintenance workers inspected the white truck and they decided it need a bit of maintenance that they took care of themselves. The 1900 dollars has not been spent that was put aside to pay for repairs. President Larson added that the employees are doing great.

Water- Trustee Kean

Nothing to report

Police & Human Resources-Trustee Diana Jarrett

Trustee Jarrett went over the incident report with the board. We had about 80 trick or treaters. We are still looking on prices for high band radios.

OLD BUSINESS – Dori is to check with Troxell to make sure the rate they gave is a solid rate.

NEW BUSINESS- The resolution of the Village of Grandview is document with three signatures that the bank will recognize to sign for debt for the village. The three signatures are from the President, Clerk and Treasurer

Trustee Nation made a motion to approve The Resolution of the Village of Grandview. Trustee Bell seconds that motion.

AYES: Trustee Chapman, Jarrett, Nation, Bell

NAYES:

This motion has carried.

Trustee Jarrett made a motion to go into executive session Trustee nation second that motion.

AYES: Trustee Chapman, Jarrett, Nation, Bell

NAYES:

This motion has carried.

Trustee Jarrett made a motion to leave executive session to go back into regular session. Trustee chapman second that motion

AYES: Trustee Chapman, Jarrett, Nation, Bell

NAYES:

This motion has carried.

Trustee Nation made a motion to adjourn the meeting Trustee Nation second that motion.

AYES: Trustee Chapman, Jarrett, Nation, Bell

NAYES:

This motion has carried.

ADJOURNMENT

Meeting Adjourned at 6:54 p.m.

MINUTES

Grandview Board of Trustees Meeting
GRANDVIEW MUNICIPAL BUILDING
1620 N. MILTON GRANDVIEW, IL 62702
REGULAR BOARD MEETING
NOVEMBER 17, 2020

CALL TO ORDER

President Larson called the November 17, 2020 Village of Grandview Board of Trustees to order at 5:32p.m.

ROLL CALL

Present: Attorney Cravens, President Larson, Treasurer Elisa, Clerk Nudo, Trustee, Jarrett, Chapman, Nation, Bell, Koehne

Pledge of Allegiance

President Larson led the Pledge of Allegiance of all in attendance.

Visitors Acknowledgement

APPROVAL OF MINUTES

Trustee Nation made a motion to approve the minutes. Trustee Jarrett second that motion.

AYES: Trustee Chapman, Jarrett, Nation, Kean, Bell

NAYES:

This motion has passed

APPROVAL TO PAY BILLS

Trustee Kean made a motion to pay the bills. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried.

PRESIDENT'S REPORT

President Larson inquired if the street maintenance would be able to do our own oil changes on the police vehicle to save the village money. Trustee Nation stated they would need tools to complete those jobs. Heather was able to get the comcast bill was able to be lowered a bit.

The audit is put on hold the due to sickness in his office. Will be back first meeting in December.

VILLAGE CLERK –SABRINA NUDO

Nothing New

TREASURER-DORI ELSILA

Nothing New

REPORTS FROM THE VILLAGE DEPARTMENTS

Recycling & Public Health & Safety-Carrie Chapman

Nothing New

Public Improvements, Municipal Building & Recreation-Trustee Kenny Koehne

President Larson suggest to Trustee Koehne to check into the cost of supplies as far as paper products.

The current Place we get these products from the prices seem extremely high.

Building Permits & Zoning-Trustee Courtney bell-

2281 keys want to build in her back yard to rent out eventually. An application and fee will be accepted at this time. Once a village committee has been formed, they will review this matter.

Streets & Equipment-Trustee Gary Nation

Everything going great. Chris got his cdl. Street Crew are still in need of hand tools.

Water- Trustee Kean**LEAKS**

No major leaks reported

PROBLEM READINGS

The staff is running into more and more instances of being unable to read meters due to cars or branches blocking access to the meter. I would like to put something in the next newsletter about not blocking the meter. Also, there are more and more meters that are unable to be read due to the pit being full of water or the lens is too foggy due to condensation.

The maintenance crew has purchased a couple of extra meters to have on hand in case we need to replace one, so they do not have to drive to Edinburg every time they need a meter.

PAST DUE/SHUT OFFS

There were 81 accounts past due, many came in and paid before shutting off. We entered into 8 Payment Plan Agreements last month and all customers have upheld their agreement for payment. For those who have not made their agreed upon payment a onetime reminder letter has been sent prior to disconnection. We ended up with only 20 shutoffs out of the 81 past due accounts.

UPDATE ON STAFF

Kris and Jarrod continue to excel in their performance. Kris has taken and passed the written test for his CDL; he is working with SOS to take the driving test but may run into some delays due to COVID restrictions.

LANDLORD AND TENNENT INFORMATION FORM

We have a preliminary list of landlords established and are ready to go with the information forms. We will utilize Quick Silver to mail. Attorney Cravens suggested we include a request for emails on both the tenant and landlord information form.

OTHER BUSINESS

HVAC Units Update: Gatschenberger Heating & Cooling has completed the installation of all the HVAC units as well as serviced the unit in the police department. They are awaiting notice from Ameren regarding our rebate. Once they received that they would apply that discount to our invoice and the forward it to the office.

Personnel Code: The personnel policies, including all the recommendations received from our attorney were reviewed during an executive committee session on 10/6/20. They are now ready for consideration of approval. Once approved they will be reviewed with all staff including the police officers at a mandatory employee meeting.

Police & Human Resources-Trustee Diana Jarrett

Nothing New Chief added they are in joint effort in Sangamon county to resolve the ongoing investigation.

OLD BUSINESS –Audit December 1-

New Personnel policy was revised to help take the village forward with employees
Trustee Kean made a motion to accept an ordinance approving updated personnel policy. Trustee Koehne second that motion.

Trustee Kean made a motion to pay the bills. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried.

NEW BUSINESS- The village has been able to get reimbursed for some ppe that was passed out. All police salaries are eligible for reimbursement thru COVID-19 reimbursement. President Larson is working on a grant that is when its available that would allow for all roads to be fixed.

Trustee Nation made a motion to approve the 2021 meeting date for the village of Grandview. Trustee Jarrett seconds that motion.

Trustee Kean made a motion to pay the bills. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried.

Trustee Kean made a motion to go into executive session Trustee Jarrett second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried.

Trustee Kean made a motion to leave executive session to go back into regular session. Trustee Jarrett second that motion

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried.

Trustee Kean made a motion to make Chris Swan a full-time permanent employee with the pay of 17.00 /hr. Mon – Fri Effective Nov 18, 2020.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried.

Trustee Chapman made a motion to adjourn the meeting Trustee Bell second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried.

ADJOURNMENT

Meeting Adjourned at 6:54 p.m.

VILLAGE OF GRANDVIEW
2377 E. RESERVOIR – SPRINGFIELD, IL 62702
PHONE: 217-528-7624 FAX: 217-528-9690

GRANDVIEW BOARD OF TRUSTEES
TUESDAY DECEMBER 1, 2020 @ 5:30 P.M.
GRANDVIEW MUNICIPAL BUILDING
1620 N MILTON, SPRINGFIELD

AGENDA:
ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC
MINUTES
BILLS

PRESIDENT'S REPORT:
Zoning Appeals Committee Update

VILLAGE CLERK: SABRINA NUDO
VILLAGE TREASURER: DORI ELSILA

STANDING COMMITTEES

RECYCLING & PUBLIC HEALTH AND SAFETY: CARRIE CHAPMAN
PUBLIC IMPROVEMENTS, MUNICIPAL BUILDING & RECREATION – KENNY KOEHNE
BUILDING PERMITS & ZONING: COURTNEY BELL
STREETS & EQUIPMENT – GARY NATION

WATER– VICKIE KEAN

POLICE & HUMAN RESOURCES – DIANA JARRETT

OLD BUSINESS:
Audit Update & Approval
Insurance Carrier & Employee Contribution Change Approval
Set Date for Distribution of Employee Handbook
Village Zoning Map Approval
NEW BUSINESS:

EXECUTIVE SESSION
POSTED FRIDAY NOVEMBER 27 , 2020 @ 1:00 P.M.

MINUTES

Grandview Board of Trustees Meeting
GRANDVIEW MUNICIPAL BUILDING
1620 N. MILTON GRANDVIEW, IL 62702
REGULAR BOARD MEETING
DECEMBER 1, 2020

CALL TO ORDER

President Larson called the December 1, 2020 Village of Grandview Board of Trustees meeting to order at 5:33p.m.

ROLL CALL

Present: Attorney Cravens, President Larson, Treasurer Elisa, Clerk Nudo, Trustee, Jarrett, Chapman, Nation, Bell, Koehne, Kean

Pledge of Allegiance

President Larson led the Pledge of Allegiance of all in attendance.

Visitors Acknowledgement

Amanda Schnitker interested in the zoning board here to observe.

APPROVAL OF MINUTES

Trustee Kean made a motion to approve the corrected minutes. Trustee Jarrett second that motion.

AYES: Trustee Chapman, Jarrett, Nation, Kean, Bell

NAYES:

This motion has passed

Trustee Jarrett made a motion to pass special minutes Trustee Chapman seconds that motion

AYES: Trustee Chapman, Jarrett, Nation, Kean, Bell

NAYS:

This motion has passed.

APPROVAL TO PAY BILLS

Trustee Nation made a motion to pay the bills. Trustee Chapman seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried.

PRESIDENT'S REPORT- Trustee bell is going to send in the application regarding zoning for residence in law quarters. There is a sickness going around the auditor office he rescheduled to next meeting

VILLAGE CLERK –SABRINA NUDO

Nothing New

TREASURER-DORI ELSILA

Insurance company need one piece of information and we will proceed today. Bank balance sheet passed out. Meeting with accountants tomorrow to get thing wrapped up and hopefully we will have a firm budget. Will get the loan documents back to BOS for truck.

REPORTS FROM THE VILLAGE DEPARTMENTS

Recycling & Public Health & Safety-Carrie Chapman

Dorworth prop director of public health they will not go forward said does not meet requirements. Same with the property on Grandview. Fined on Cincinnati 2308 for damage to the water meter. 2 properties send noticed to expired license tags. Recommend sending certified mail so people cannot say they did not receive.

Public Improvements, Municipal Building & Recreation-Trustee Kenny Koehne

Nothing New

Building Permits & Zoning-Trustee Courtney bell-

Nothing new

Streets & Equipment-Trustee Gary Nation

Everything going great with the street crew. We are trying to get the tank with old fuel resolved. Checking with a few companies in the area it was filled in 2014. More information to follow. Cold patch enterprise St. no hot patch available.

Water- Trustee Kean

LEAKS/OTHER WATER ISSUES

No major leaks since last report. We had a customer who planned to tie into our water system and through that process we realized we do not have a process in place for someone to get a permit to conduct this type of work and to ensure the Village that qualified contractors are conducting the work. I will work on developing such an application for a permit. We had two customers who turned their meters back on after they were turned off previously. This is theft of service and tampering with water system, both are against our ordinance. Chief issued a code/ordinance violation notice for \$300. Additionally, a lock was put on these meters and these customers were required to pay their bill in full (no payment plan) before they could be turned back on. Payment plan system seems to be working well. Once reads are completed for this month I will be able to give you an update on the number of outstanding payment plans.

PROBLEM READINGS

2269 Keys had a faulty meter, we agreed to switch out the meter and get an average over three months and then issue the appropriate credit. We have calculated an average usage of 4 units of water. To date they have been overcharged for 45 units of water and their current bill is \$711.20, we owe them a credit of \$783.40 which will leave them with a credit balance of \$72.20.

PAST DUE/SHUT OFFS

Due to staffing issues and the holiday meters were read a couple of days late. Therefore, I do not have the number of past due accounts at this time. I will update the board at the next meeting.

UPDATE ON STAFF

Kris Swan reported back to work on Monday. He was provided his disciplinary memo for walking off the job on 11/20/20.

LANDLORD AND TENANT INFORMATION FORM

The Landlord information form has been mailed to all the landlords we have on record. Tenant forms are in process.

OTHER BUSINESS

HVAC Units Update: Gatschenberger Heating & Cooling has completed the installation of all the HVAC units as well as serviced the unit in the police department. They are awaiting notice from Ameren regarding our rebate. Once they received that they would forward that rebate to us.

Personnel Code: The Personnel code has been converted into an Employee Handbook. There are a few forms that I am checking with the Office Administrator to see if we currently have them available, if not we will develop them for board approval.

Staff Evaluation Form

Absentee Form

Vacation Request Form

Injury Report Form/WC

Supervisor and Employee Report of Accident Form

Requisition Form

Authorization to destroy/dispose of Village property

Job Posting Program

Designated Employee Bulletin Board for notices

Police & Public Health and Safety-

Nothing New. Glitch with computer so no incident report to print

OLD BUSINESS –

Audit on hold because of sickness- He dropped off a packet and we can use the finance sheet to move forward. Revenue is down. We need to budget at 45 % lower and last year.

Trustee Kean made a motion to approving the insurance plan for the village employees. Trustee Koehne seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

Trustee Jarret made a motion to accept an ordinance approving zoning map effective January 1,2021Trustee Bell seconds that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYS:

This motion has carried

NEW BUSINESS-

December 14 will be the date that the employee's handbook will be handed out. Lunch will be provided that day for the employees. Packets need turned in for election on dec 14. Insurance company will be here also to explain coverage to employees.

Trustee Kean made a motion to adjourn the meeting Trustee Koehne second that motion.

AYES: Trustee Chapman, Koehne, Jarrett, Nation, Kean, Bell

NAYES:

This motion has carried.

ADJOURNMENT

Meeting Adjourned at 6:24 p.m.

VILLAGE OF GRANDVIEW
2377 E. RESERVOIR – SPRINGFIELD, IL 62702
PHONE: 217-528-7624 FAX: 217-528-9690

GRANDVIEW BOARD OF TRUSTEES
TUESDAY DECEMBER 15, 2020 @ 5:30 P.M.
GRANDVIEW MUNICIPAL BUILDING
1620 N MILTON, SPRINGFIELD

AGENDA:
ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC- Gary Budd-Springfield Township

MINUTES
BILLS

PRESIDENT'S REPORT: Audit Update
Leaves/Debris inditches
CURE grant update

VILLAGE CLERK: SABRINA NUDO
VILLAGE TREASURER: DORI ELSILA
Budget Update

STANDING COMMITTEES

RECYCLING & PUBLIC HEALTH AND SAFETY: CARRIE CHAPMAN
Update on Clanton Property
PUBLIC IMPROVEMENTS, MUNICIPAL BUILDING & RECREATION – KENNY KOEHNE
BUILDING PERMITS & ZONING: COURTNEY BELL
STREETS & EQUIPMENT – GARY NATION
Inventory Update
WATER– VICKIE KEAN
POLICE & HUMAN RESOURCES – DIANA JARRETT
Inventory Update
Update on Reimbursement from officers that left in the last year.

OLD BUSINESS:

NEW BUSINESS:
Approval of the MFT Resolution for 2021

EXECUTIVE SESSION
POSTED FRIDAY DECEMBER 11, 2020 @ 5:00 P.M.

VILLAGE OF GRANDVIEW
2377 E. RESERVOIR – SPRINGFIELD, IL 62702
PHONE: 217-528-7624 FAX: 217-528-9690

**GRANDVIEW BOARD OF TRUSTEES
TUESDAY DECEMBER 29, 2020 @ 3:00 P.M.
EMERGENCY MEETING**

AGENDA:

Vote for Tax Levy

POSTED TUESDAY, DECEMBER 29, 2020 at 1:50PM.